



STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

TO: Chief Procurement Officer

FROM: Public Policy
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.
The last cultural film for Papahānaumokuākea was made over a dozen years ago. Since then, the understanding and scientific knowledge of this cultural and ecological landscape have evolved dramatically. This new film is vital to reflect the advancements in research, the expansion of knowledge through recent expeditions, and the availability of stunning, new video content that can tell a more dynamic and compelling story. It will incorporate the latest findings, updated management status (designated a national marine sanctuary in 2025), and showcase a more nuanced and contemporary perspective on Papahānaumokuākea’s cultural and ecological importance. The inclusion of new video shot in 2025 on the Nihoa and Mokumanamana and underwater expedition will be key elements, providing a fresh look at these culturally significant (and most sacred) of the kupuna islands. Importantly it will provide overview of governing regulatory jurisdictions including both monument and sanctuary designations.

Table with 2 columns and 2 rows containing procurement details: Vendor/Contractor/Service Provider Name (Moe Aku Productions dba Palikū Documentary Films), Amount of Request (\$55,000.00), Term of contract (From: Date of Contract Execution To: 6 mo fr. Contract Start), and Prior SPO-001, Sole Source (SS) No. (25-06).

6. Describe in detail the following:
a. The unique features, characteristics, or capabilities of the goods, service or construction.
Successfully completing this work requires a vendor with a deep cultural understanding of Papahānaumokuākea and the ability to conduct meaningful interviews with cultural experts including members of the cultural working group. The role also requires technical expertise in filming in remote, rugged conditions and under water- navigating rough ocean landings, climbing steep cliffs, and camping with minimal gear while carrying camera equipment. Further, the selected vendor owns the original 2012 audio and video footage which significantly reduces filming costs associated with capturing new footage.
b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department
OHA’s co-trustee role and responsibility with respect to the monument/sanctuary is to ensure Native Hawaiian cultural perspectives are incorporated into monument management practices and policies of which the cultural training for permittees is a foundational piece. Therefore, cultural fluency in creating the video narrative and conducting interviews is key to ensuring culturally appropriate training materials are available to individuals entering the monument/sanctuary in a video format when live training is unavailable. Moreover, technical expertise in filming under extreme and

unpredictable environmental conditions is critical to capturing high-quality meaningful content that reflects the information that is most important to convey, including filming of culturally sensitive areas, consistent with OHA's role and duties with respect to monument management.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

This vendor was responsible for shooting, creating, and producing the original Cultural Briefing video in 2012. and has been contracted by NOAA to capture new footage at Papahānaumokuākea in June 2025. The previously recorded footage, along with the new material, will be combined to produce an updated Cultural Briefing Film. As the vendor has obtained all footage, we are requesting a sole source determination to ensure continuity and full access to the original and newly acquired content.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

No other sources were investigated, as the vendor is responsible for obtaining previous footage which will be included in the new Cultural Briefing Film.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	E-mail Address
Christopher Stanley	OHA	808-582-0500	chriss@oha.org

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

***All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.***



Department Head Signature

05/04/2026

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

- Approved Disapproved No Action Required

Chief Procurement Officer Signature Date