



**STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Office of Hawaiian Affairs - Communications
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods and/or services:
WP Engine provides dedicated website hosting services, advanced security and a web-application firewall for the OHA's websites including: oha.org, kawaiola.news, loans.oha.org, kamakakoi.com, and mooaupuni.org.

| | | |
|---|---|-----------------------|
| 2. Vendor/Contractor/Service Provider: | WP Engine, Inc. | 3. Amount of Request: |
| | | \$ 13,267.32 |
| 4. Term of Contract From: 1/30/2026 To: 1/29/2027 | 5. Prior SPO-007, Procurement Exemption (PE): 25-02 | |

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
It is not practicable and not advantageous to procure by competitive means because of the time, resources, and effort required for the migration of the current OHA website files to a new hosting vendor if the OHA changes its website hosting vendor.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
WP Engine, Inc. currently provides dedicated website hosting services for the OHA's websites. Services are subject to approval for annual renewal.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

| Name | Division/Agency | Phone Number | e-mail address |
|------------|-----------------|--------------|----------------|
| Geena Chau | OHA Procurement | 808-582-0502 | geenac@oha.org |
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All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided above is, to the best of my knowledge, true and correct.



April 24, 2026

Department Head Signature

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date