



**STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE**

TO: Chief Procurement Officer

FROM: Community Engagement
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.
Supplies and ongoing support and maintenance of the OHA's Hawaiian Registry Program (HRP) identification printing machines.

2. Vendor/Contractor/Service Provider Name: Identisys Incorporated dba GEBCO of Hawaii, A division of Identisys, Inc.	3. Amount of Request: \$10,000.00
4. Term of contract (shall not exceed 12 months), if applicable: From: <u>08/13/2026</u> To: <u>08/12/2027</u>	5. Prior SPO-001, Sole Source (SS) No.: <u>25-07</u>

6. Describe in detail the following:

a. The unique features, characteristics, or capabilities of the goods, service or construction.
In coordination with GEBCO, OHA HRP cards and programmatic support were designed and created. We continue to use GEBCO programming and printing machines to this day. Maintaining consistency and integrity of the existing programming and HRP cards is essential to ensuring a seamless transition as we migrate through this upgrade.

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department
The Hawaiian Registry Program uses this existing ID printing system that requires compatible supplies to function properly. Using the same manufacturer's ID printing supplies ensures system compatibility, maintains security and print quality standards, and avoids equipment malfunction or replacement costs.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

GEBCO is the sole source capable of providing ongoing support and maintenance for the existing HRP card printing and tracking systems, which were originally developed and implemented by GEBCO. Continued on-site support, maintenance, and training are required to ensure system reliability and uninterrupted operations. The vendor must be based on O'ahu, with on-island office and support staff to provide timely, in-person service for O'ahu and local depot support for Neighbor Island locations. No other vendor possesses the necessary system knowledge or local presence; therefore, no substitutions are acceptable.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

Locally, GEBCO is the only reliable source that provides ID printing machines to other state agencies.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	E-mail Address
Christopher Stanley	OHA	808-582-0500	chriss@oha.org

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

***All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.***



Department Head Signature

02/23/2026

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

- Approved Disapproved No Action Required

Chief Procurement Officer Signature Date