

Committee on Resource ManagementTrustee John Waihe'e IV, *At-Large* - ChairTrustee Luana Alapa, *Moloka'i / Lāna'i* - Vice Chair**Members**Trustee Leina'ala Ahu Isa, *At-Large*Trustee Dan Ahuna, *Kaua'i / Ni'ihau*Trustee Kaleihikina Akaka, *O'ahu*Trustee Keli'i Akina, *At-Large*Trustee Brendon Kalei'aina Lee, *At-Large*Trustee Carmen Hulu Lindsey, *Maui*Trustee Mililani Trask, *Hawai'i Island*

**STATE OF HAWAII
OFFICE OF HAWAIIAN AFFAIRS**

**MEETING OF THE
COMMITTEE ON RESOURCE MANAGEMENT (RM)**

DATE: Tuesday, October 11, 2022**TIME:** 10:00 a.m.

PLACE: Virtual Meeting viewable at <https://www.oha.org/livestream> OR
Listen by phone: (213) 338-8477, Webinar ID: 881 8371 7023

This virtual meeting can be viewed and observed via livestream on OHA's website at www.oha.org/livestream or listened to by phone at: (213) 338-8477, Webinar ID: 881 8371 7023. A physical meeting location, open to members of the public who would like to provide oral testimony or view the virtual meeting, will be available at 560 N. Nimitz Hwy., Suite 200, Honolulu HI 96817. All members of the public that wish to access the physical meeting location must pass a wellness check and provide proof of full vaccination or a negative COVID-19 test taken within 72 hours of entry.

AGENDA**I. Call to Order****II. Approval of Minutes** - None**III. Unfinished Business** - None**IV. New Business**

- A. ACTION ITEM RM #22-23D: OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23) - Realignment #5*
- B. ACTION ITEM RM #22-23E: OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23) - Legacy Land Program Carryover Budgets*
- C. ACTION ITEM RM #22-24: Approve the Awarding of Solicitation #22-05.01 – 'Ōlelo Hawai'i Community Research Grants, published March 31, 2022, Application Deadline May 13, 2022, as Extended*

V. Announcements**VI. Adjournment**

If you need an auxiliary aid/support or other accommodation due to a disability, please contact Everett Ohta at telephone number 594-1988 or by email to everetto@oha.org as soon as possible. Requests made as early as possible will allow adequate time to fulfill your request. Upon request, this notice is available in alternate formats such as large print, Braille, or electronic copy.

Meeting materials for this meeting will be available for the public to view 48 hours prior to this meeting at OHA's main office located at 560 N. Nimitz Hwy., Suite 200, Honolulu, HI 96817. Meeting materials will also be available to view at OHA's neighbor island offices and will be posted to OHA's website at: www.oha.org/rm.

In the event that the livestream or the audiovisual connection is interrupted and cannot be restored, the meeting may continue as an audio-only meeting through the phone and Webinar ID listed at the beginning of this agenda. Meeting recordings are available upon request to BOTmeetings@oha.org until the written meeting minutes are posted to OHA's website.

†Notice: The 72 Hour rule, pursuant to OHA BOT Operations Manual, Section 49, shall be waived for distribution of new committee materials.



**STATE OF HAWAII'
OFFICE OF HAWAIIAN AFFAIRS**

* **Public Testimony** will be called for each agenda item and **must be limited** to those matters listed on the meeting agenda.

Hawai'i Revised Statutes, Chapter 92, Public Agency Meetings and Records, prohibits Board members from discussing or taking action on matters not listed on the meeting agenda.

Testimony can be provided to the OHA Board of Trustees either as: (1) ***written testimony emailed*** at least 24 hours prior to the scheduled meeting, (2) ***written testimony mailed*** and received at least two business days prior to the scheduled meeting, or (3) live, ***oral testimony online*** or ***at the physical meeting location*** during the virtual meeting.

- (1) Persons wishing to provide ***written testimony*** on items listed on the agenda should submit testimony via ***email*** to BOTmeetings@oha.org at least **24 hours prior** to the scheduled meeting or via ***postal mail*** to Office of Hawaiian Affairs, Attn: Meeting Testimony, 560 N. Nimitz Hwy., Suite 200, Honolulu, HI 96817 **to be received at least two business days prior** to the scheduled meeting. Any testimony received after these deadlines will be 'late' testimony and will be distributed to the Board members after the scheduled meeting.
- (2) Persons wishing to provide ***oral testimony online*** during the virtual meeting must first register at: https://us06web.zoom.us/webinar/register/WN_hmroNERxQwS8v5Jv8DcFDQ

You need to register if you would like to ***orally testify online***. Once you have completed your registration, a confirmation email will be sent to you with a link to join the virtual meeting, along with further instructions on how to provide ***oral testimony online*** during the virtual meeting.

To provide ***oral testimony online***, you will need:

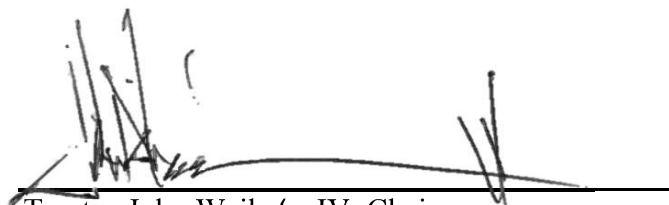
- (a) a computer or mobile device to connect to the virtual meeting;
- (b) internet access; and
- (c) a microphone to provide oral testimony.

Once your ***oral testimony online*** is completed, you will be asked to disconnect from the meeting. If you do not sign off on your own, support staff will remove you from the Zoom meeting. You can continue to view the remainder of the meeting on the livestream or by telephone, as provided at the beginning of this agenda.

- (3) Persons wishing to provide ***oral testimony at the physical meeting location*** can sign up the day-of the meeting at the Nā Lama Kukui OHA lobby.

Oral testimony online or ***at the physical meeting location*** will be limited to five (5) minutes.

Oral testimony by telephone/landline **will not** be accepted at this time.



Trustee John Waihe'e, IV, Chair
Committee on Resource Management

10/05/2022

Date

October 11, 2022 - Continued

Committee on Resource ManagementTrustee John Waihe'e IV, *At-Large - Chair*Trustee Luana Alapa, *Moloka'i / Lāna'i - Vice Chair****Members***Trustee Leina'ala Ahu Isa, *At-Large*Trustee Dan Ahuna, *Kaua'i / Ni'ihau*Trustee Kaleihikina Akaka, *O'ahu*Trustee Keli'i Akina, *At-Large*Trustee Brendon Kalei'aina Lee, *At-Large*Trustee Carmen Hulu Lindsey, *Maui*Trustee Mililani Trask, *Hawai'i Island*

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AGENDA**I. Call to Order****II. Approval of Minutes - None****III. Unfinished Business - None****IV. New Business****A. ACTION ITEM RM #22-23D: OHA Biennium Budget for the Fiscal Biennium Periods****2021-2022 (FY 22) and 2022-2023 (FY 23) - Realignment #5*****B. ACTION ITEM RM #22-23E: OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23) - Legacy Land Program Carryover Budgets*****C. ACTION ITEM RM #22-24: Approve the Awarding of Solicitation #22-05.01 – 'Ōlelo Hawai'i Community Research Grants, published March 31, 2022, Application Deadline May 13, 2022, as Extended*****V. Announcements****VI. Adjournment**

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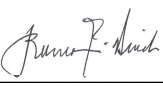



ACTION ITEM


COMMITTEE ON RESOURCE MANAGEMENT October 11, 2022

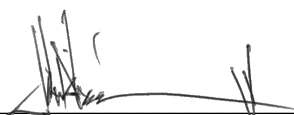
RM #22-23D

Action Item Issue: OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23) - Realignment #5

Co-Prepared
& Reviewed by:  10/7/2022
Date
Ramona G. Hinck
Pou Kāko‘o Ho‘opono Kūikawā, Interim Controller &
Ka Pou Kihi Kanaloa Wai, Chief Financial Officer

Reviewed by:  10/7/2022
Date
Casey K. Brown
Ka Pou Nui, Chief Operating Officer

Co-Prepared &
Reviewed by:  10/7/2022
Date
Sylvia M. Hussey, Ed.D.
Ka Pouhana, Chief Executive Officer

Reviewed by:  10/7/2022
Date
Ke Kua, Trustee John D. Waihee, IV
Luna Ho‘omalū o ke Kōmike Resource Management
Chair of the Committee on Resource Management

Action Item RM #22-23D: OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23) - Realignment #5

I. PROPOSED ACTIONS

Motion #1 – 2021-2022 (FY22) Carryforward Budgetary Authority - Appropriation 930 (Native Hawaiian Trust Fund)

Approve the carryforward budget from 2021-2022 (FY22) to 2022-2023 (FY23) for any unspent, uncommitted, unencumbered, and unaccrued amounts in Appropriation 930 in an estimated aggregate amount of **\$1,418,000** as follows:

| Budgetary Purpose | Amount |
|--|--------------------|
| Legal | \$1,118,000 |
| Legacy Lands | \$100,000 |
| Major Repairs & Maintenance, Construction in Progress | \$200,000 |
| Total | \$1,418,000 |

Motion #2 – 2021-2022 (FY22) Carryforward Budgetary Authority - Appropriation 901 (Public Land Trust)

Approve the carryforward budget from 2021-2022 (FY22) to 2022-2023 (FY23), any unspent, uncommitted, unencumbered, and unaccrued amounts in Appropriation 901 (Public Land Trust) in an estimated aggregate amount of **\$8,600,000 for Grants**.

Motion #3 – 2021-2022 (FY22) Carryforward Budgetary Authority Appropriation 938 (Kaka‘ako Makai), 939 (Nā Lama Kukui), 950 (500 N Nimitz) and 951 (501 Sumner)

Approve the carryforward from 2021-2022 (FY22) budget to 2022-2023 (FY23) budget, any unspent, uncommitted, unencumbered, and unaccrued amounts for the following appropriations:

| Appropriation | Amount |
|----------------------|---------------|
| 938 - Kaka‘ako Makai | \$2,100,000 |
| 939 – Nā Lama Kukui | \$254,000 |
| 950 – 500 N Nimitz | \$182,000 |
| 951 – 501 Sumner | \$129,000 |

Motion #4 – 2022-2023 (FY23) Budgetary Designations – Appropriation 100 (General Funds)

Approve the budgetary designation of \$200,000, General Funds, Appropriation 100 for Object Code 57110 SERVICES ON A FEE BASIS to provide additional legal services for beneficiaries consistent with the legal provision.

II. ISSUE

Whether or not the Committee on Resource Management (“CRM”) should approve and recommend to the Board of Trustees (“Board” or “BOT”), the approval of: 1) Carryforward budget from 2021-2022 (FY22) to 2022-2023 (FY23) budget, any unspent, uncommitted, unencumbered, and unaccrued amounts in Appropriation 930 in an estimated aggregate amount of \$1,400,000; 2) Carryforward budget from 2021-2022 (FY22) to 2022-2023 (FY23), any unspent, uncommitted, unencumbered, and unaccrued amounts in Appropriation 901 (Public Land Trust) in an estimated aggregate amount of \$8,600,000 for Grants; 3) 2021-2022 (FY22) Carryforward Budgetary Authority Appropriation 938 (Kaka‘ako Makai), 939 (Nā Lama Kukui), 950 (500 N Nimitz) and 951 (501 Sumner); and 4) the budgetary designation, General Funds, Appropriation 100 - \$200,000 for Object Code 57110 SERVICES ON A FEE BASIS to provide additional legal services for beneficiaries consistent with the legal proviso.

III. POLICY BASIS – Budget Construction & Management Policies

- A. Budget Construction.** Via Action Item RM #18-12: Amendments to OHA’s Board of Trustees Executive Policy Manual (EPM) related to budget preparation, format and reporting requirements, September 26, 2018, the Board implemented changes to and renamed section 3040 to Planning, Programming, Budget (PPB)¹ (“Section 3040”). In general, section 3040 describes the biennium budget construction process, including sufficient detail planning, programming and financing to support OHA’s Strategic Plan priorities, results, programs and operations. Understanding the business model, time horizon and activities, work plans, etc. are important to be able to budget effectively. In addition, the budget should be able to be shared in a multiple ways— non-core, programmatic, strategy, overhead, personnel, non-personnel; and to multiple audiences (e.g., Board, administration, management, legislators, beneficiaries). Section 3040 of the EPM functions as the organization’s budget construction policy.
- B. Budget Management.** Once the biennium budget is constructed as outlined in Section 3040, implementation and execution of the budget take various forms such as management and monitoring of site operations and activities, payroll, purchase requisitions, purchase orders, disbursements and contracts. Each operational activity has related policies, processes and procedures. Observations, experiences and operations are supplemented with periodic (e.g., weekly, monthly) reports distributed to executives, directors and managers to monitor and manage strategic and tactical activities, purchase requisitions (representing commitments), purchase orders and contracts (representing encumbrances), budget variances (the difference between actual disbursements + commitments + encumbrances and budgets for the program, object code, contract).
- C. Budget Evaluation.** Reports provided and budget evaluation activities are intended to go hand in hand. Contract management is also part of budget monitoring and management. Evaluation activities consider questions such as:
- What is the dollar and percentage variance of each program?

¹ Section 3040 related to Bylaws Review was deleted and moved to Series 1000 which is related to BOT responsibilities (Source: Action Item ARM 10-06 and page 19)

Action Item RM #22-23D: OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23) - Realignment #5

- What is the nature of that variance—positive, negative, temporary, permanent?
- Should there be an adjustment to the process to spend (e.g., accelerate or slow the procurement process) or the actual spend itself (e.g., service contract or other disbursement vehicle)?
- Are the program plans on track? Do we need to adjust our plans in order to deliver timely and completely?
- Was the intended outcome, deliverable provided? Is there a contract, purchase order or other adjustment to be completed?
- How are the expenditures and disbursements aligned tactically or strategically?

New Section 3045 functions as the organization's budget reporting, management and evaluation policy, collectively "Budget Management Policy".

D. Executive Policy Manual Edits

1. ***Budget Management Policy Updates re: Carryover Provisions, April 2022.*** The Board of Trustees ("BOT" or "Board"), via Action Item RM #22-06 - Budget Management Policy Updates re: Carryover Provisions, April 12, 2022², approved the addition of item 3.45.g. to section 3045 Budget Management of the Executive Policy Manual as follows:

3.45.g. Multi-Year, Carryover. Multi-year budgets and/or carryover budget provisions (e.g., programs, projects), as a part of the budget evaluation activities described above, are to be presented to the Board for action including all projected impacts on related policies (e.g., spending, cash management) and other considerations (e.g., funding source).

2. ***Budget Management Policies, April 2021.*** The Board, via Action Item RM #21-05 - Amendment to Executive Policy Manual Section, Budget Management Policy, April 20, 2021³, approved the expansion of Executive Policy Manual (EPM) to: (1) Add new section 3045 Budget Management; (2) Add new section 3046 Fiscal Stabilization Policy; (3) Relocate and renumber two sections currently located in *section 3050 Fiscal* to *section 3040 Planning, Programming, Budget*; and (4) Relocate and renumber five sections currently located in *section 3040 Planning, Programming, Budget* to new section *3045 Budget Management*.

- E. **Working Definitions.** The following are working definitions that contextualize discussions related to budget realignment of the core and non-core budgets as provided by policy:

- "Expenditure" is when cash is disbursed or an accounting accrual is made to recognize the obligation;
- "Committed" is when a purchase requisition is processed; and
- "Encumbrance" is when a purchase order (and related contract if applicable) is completed and processed.

² 1st Reading, BOT Meeting, April 14, 2022; 2nd Reading, BOT Meeting, April 28, 2022

³ 1st Reading, BOT Meeting, April 22, 2021; 2nd Reading, BOT Meeting, April 29, 2021

Action Item RM #22-23D: OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23) - Realignment #5

The total of “expenditure”, “committed” and “encumbrance” is collectively known as (projected) “consumption”. The aggregated, projected “consumption” is compared to the approved budget from the previous period and the amount available for realignment is determined.

- F. **Budget Realignments.** The OHA biennium budget is prepared every two years for the ensuing two years, as aligned with the State of Hawaii’s biennium budget construction process. The current biennium budget covers the periods from July 1, 2021, through June 30, 2022 (FY 2022) and July 1, 2022, through June 30, 2023 (FY 2023) and was approved by the BOT on June 30, 2021⁴. As the budget is prepared only once every two years, adjustments are often required to update the budget to current conditions. The process of updating a budget that has already been approved is referred to internally as a “Budget Realignment”.
1. **Budget Realignment #1 – October 2021.** Administration analyzed the necessity of budget realignments for both “Core” and “Non-Core”⁵ budgets. Via Action Item RM #21-17: FB22-23 Non-Core Budget Realignment #1, October 26, 2021, the first realignment action was focused on non-core budgets, including the adjustments for changes in occupancy conditions, consulting and other professional services for further planning, signage, and other activities in the area and major repairs, following the recording of operating budgets for the Iwilei properties.⁶
 2. **Budget Realignment #2 – February 2022.** This action item specifically addressed the fiscal period, from July 1, 2021, through June 30, 2022 (FY 2022), and July 1, 2022, through June 30, 2023 (FY 2023), and sought approval for the realignment of the core and non-core budgets, including adjustments for reclassifications between contracts and equipment object codes, adjustments for recognizing reorganization related costs in prior year budget (from current year expenditures) and additional budget for commercial property related planning and other operational adjustments.
 3. **Budget Realignment #3 – May 2022.** Via Action Item RM #22-09: OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23) - Realignment #3, realignment actions for fiscal period, from July 1, 2021, through June 30, 2022 (FY 2022), and July 1, 2022, through June 30, 2023 (FY 2023) were approved, including new federal grant received for Papahānaumokuākea related work, carryforward to 2022-2023 (FY23) budget, an estimated amount of \$100,000 of uncommitted, unencumbered, unaccrued amounts related to reorganization costs; and carryforward from 2021-2022 (FY22) budget to 2022-2023 (FY23) budget any uncommitted, unencumbered, unaccrued, declined or unspent amounts in Appropriation 930, Program 3800 – Grants, Object Code 56510 Grants in Aid Program & Proviso Grants, 56530 Grants in Aid –

⁴ Action Item RM #21-08A: OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23), June 30, 2021.

⁵ For discussion purposes, the reference to “Non-Core” is used to describe budgets and activities for Kaka’ako Makai, Na Lama Kukui, 500 N. Nimitz, 501 Sumner, Native Hawaiian Revolving Loan Fund, Halawa-Luluku Interpretive Development, Wao Kele o Puna and Palaeua. All other budgets and activities are collectively considered “Core”.

⁶ Action Item RM #21-16: Iwilei Commercial Properties Non-Core Operating Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23), October 26, 2021

Action Item RM #22-23D: OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23) - Realignment #5

Community Grants, 56540 Grants in Aid – Level II Grants, 56560 Grants in Aid – Sponsorships, and/or 56570 Grants in Aid – Disaster Aid.

- 4. Budget Realignment #4 – September 2022.** Via Action Item RM #22-23: OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23) - Realignment #4, realignment actions for fiscal period, from July 1, 2021, through June 30, 2022 (FY 2022), and July 1, 2022, through June 30, 2023 (FY 2023) were approved, including: Increase of \$6.4MM in public land trust proceeds as a result of Act 226 (2022); Restoration of operating amounts for purposes such as Ka Wai Ola production, international iwi kupuna repatriation; Reflection of previously approved action item for Kaka‘ako Makai; Carryforward amount to 2022-2023 (FY23) budget, of an estimated amount of \$148,000 to address unfilled positions, vacancies and compensation study; Reclassification of grants to proper classifications and approval of an additional \$10,000 sponsorship for the Association of Hawaiian Civic Clubs; and the cash payoff of approximately \$1.2 million of debt currently held by American Savings Bank, which represented the former Bank of Hawaii debt used to finance the 2016 Native Hawaiian ‘Aha, to be compliant with the Debt Management Policy.

IV. FISCAL BIENNIUM 22-23 REALIGNMENT #5 - DISCUSSION

A. OHA’s Budget, Available Funds and OHA’s Spending Limit

An *appropriation* is an authorization granted by the OHA Board of Trustees or Hawai‘i State Legislature permitting the agency, within established fiscal and budgetary controls, to incur obligations and to make expenditures for specific purposes. An *appropriation* is usually limited in amount and period of time during which it may be expended. The sources of funding available for spending include the following *appropriations* detailed in **Table 1** below:

Table 1: Sources of Funding

| Type | Description | Appropriation Number |
|-----------------------|--|----------------------|
| Core Operating Budget | General Fund appropriations drawn from the State of Hawai‘i | 100 |
| | Public Land Trust Revenues (PLT) received annually from various State Agencies conducting business on PLT lands | 901 |
| | Matching Fund appropriations by the State of Hawai‘i but drawn on the Native Hawaiian Trust Fund (NHTF) | 910 |
| | A portion of the NHTF which includes revenues received primarily from past-due settlements dividend and interest earnings received thereon plus ten (10) percent of estimated lease and other revenues generated from OHA-owned Kaka‘ako | 930 |

Action Item RM #22-23D: OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23) - Realignment #5

| Type | Description | Appropriation Number |
|--|--|----------------------|
| | Makai parcels allocated to maintain our legacy lands. | |
| Fiscal Stabilization Fund | Funds needed to address unexpected shortfalls in available funding that have significant effects on budget(s), as well as emergencies. | 935 |
| Commercial Property | Kaka‘ako Makai (KM) Revenues generated from OHA-owned parcels | 938 |
| | Nā Lama Kukui (NLK) Revenues generated from its investment (formerly known as Gentry Pacific Design) | 939 |
| | Iwilei Property: 500 North Nimitz Revenues generated from its investment | 950 |
| | Iwilei Property: 501 Sumner Revenues generated from its investment | 951 |
| Non-Core Legacy Property ⁷ | Palauea Cultural Preserve – includes a percentage of all home sales within the development | 310 |
| | Wao Kele O Puna Management Fund – includes previously-authorized Board appropriations for current and future programmatic needs | 315 |
| Other OHA Programs Budget – <i>Federal</i> | Federal-fund appropriations for the Hālawa Lūluku Interpretive Development (HLID) Project, Federal Highway Administration – U.S. Department of Transportation | 200 |
| | Federal-fund appropriations for the Native Hawaiian Revolving Loan Fund (NHRLF) Program – U.S. Department of Health and Human Services | 202 |
| | Federal-fund appropriations for Papahānaumokuākea Marine National Monument (PMNM) – U.S. Department of Commerce | 203 |
| | Federal-fund appropriations for Wao Kelo O Puna (WKOP) – U.S. Department of Interior | 205 |
| | Federal-fund appropriations for Administration for Children and Families (ACF), Administration for Native Americans (ANA) – U.S. Department of Health and Human Services | 209 |
| Other Programs Budget – <i>Other</i> | Others – includes funds primarily collected from Ka Wai Ola advertisement sales and miscellaneous income | 320 |
| | Mainly the Native Hawaiian Trust Fund. | 902 |

⁷ Core Legacy properties include: Kukaniloko, Pahua Heiau, Hoomana and Waialua Courthouse.

Action Item RM #22-23D: OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23) - Realignment #5

OHA's biennium budget's Spending Limit is comprised of all five *Sources of Funding* as summarized in **Table 2** below, and is discussed herein, to include the following:

1. Core Operating Budget
2. Fiscal Stabilization Authorizations
3. Commercial Properties
4. Legacy Properties
5. Other OHA Budget – Federal and Others

Table 2: Spending Limit for FY 2023 Total Operating Budget (from Realignment #4)

| FY 2023 Spending Limit | FY 2023 | | | | | | |
|---------------------------------------|---------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|--|
| | Approved Budget | Approved Realignment #1 | Approved Realignment #2 | Approved Realignment #3 | Approved Realignment #4 | Proposed Realignment #5 | |
| | AI RM #21-08A | AI RM #21-17 | AI RM #22-01 | AI RM #22-09 | AI RM #22-23A | AI RM #22-23D | |
| | (a) | (b) | (c) | (d) | (e) | (f) | |
| 1. Core Operating Budget | | | | | | | |
| 5% of Investment Portfolio | 18,615,394 | 18,615,394 | 18,615,394 | 18,615,394 | 18,615,394 | | |
| Public Land Trust Revenues | 15,100,000 | 15,100,000 | 15,100,000 | 15,100,000 | 21,500,000 | | |
| State of Hawai'i General Funds | 2,254,400 | 2,254,400 | 2,254,400 | 2,254,400 | 2,254,400 | | |
| Allocation of Kaka'ako Makai Revenues | 1,363,861 | 1,363,861 | 1,363,861 | 1,363,861 | 440,604 | | |
| Sub-total - Core Operating: | \$37,333,655 | \$37,333,655 | \$37,333,655 | \$37,333,655 | \$42,810,398 | | |
| 2. Commercial Property | | | | | | | |
| Kaka'ako Makai | 11,265,822 | 11,265,822 | 11,265,822 | 11,265,822 | 5,909,419 | | |
| Nā Lama Kukui | 6,455,044 | 6,455,044 | 6,455,044 | 6,455,044 | 7,632,587 | | |
| Sub-total Comm Property: | \$17,720,866 | \$17,720,866 | \$17,720,866 | \$17,720,866 | \$13,542,006 | | |
| 3. Iwilei Property | | | | | | | |
| 500 North Nimitz | 0 | 3,519,058 | 3,519,058 | 3,519,058 | 3,817,475 | | |
| 501 Sumner | 0 | 704,671 | 704,671 | 704,671 | 166,404 | | |
| Sub-total – Iwilei Property: | \$0 | \$4,223,729 | \$4,223,729 | \$4,223,729 | \$3,983,879 | | |
| 4. Legacy Properties | | | | | | | |
| Palaeua Culture Preserve | 321,059 | 321,059 | 321,059 | 321,059 | 361,617 | | |
| Wao Kele O Puna Management Fund | 0 | 0 | 0 | 0 | 20,831 | | |
| Sub-total Legacy Properties: | \$321,059 | \$321,059 | \$321,059 | \$321,059 | \$382,448 | | |

Action Item RM #22-23D: OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23) - Realignment #5

| FY 2023 Spending Limit | FY 2023 | | | | | | |
|---|---------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|--|
| | Approved Budget | Approved Realignment #1 | Approved Realignment #2 | Approved Realignment #3 | Approved Realignment #4 | Proposed Realignment #5 | |
| | AI RM #21-08A | AI RM #21-17 | AI RM #22-01 | AI RM #22-09 | AI RM #22-23A | AI RM #22-23D | |
| | (a) | (b) | (c) | (d) | (e) | (f) | |
| 5. Other OHA Programs | | | | | | | |
| <i>Federal-Funded</i> | | | | | | | |
| US Department of Transportation, Federal Highway Administration, Halawa Luluku Interpretive Development | 266,358 | 266,358 | 266,358 | 266,358 | 222,280 | | |
| US Department of Health & Human Services, ACF, ANA Native Hawaiian Revolving Loan Fund | 1,394,419 | 1,394,419 | 1,394,419 | 1,394,419 | 1,386,669 | | |
| US Department of Interior WKOP Mngt Fund | 0 | 0 | 0 | 0 | 231,045 | | |
| US Department of Health & Human Services, ACF, ANA, ARPA Grant | | | | | | \$311,939 | |
| Sub-total – Federal-Funded: | \$1,660,777 | \$1,660,777 | \$1,660,777 | \$1,660,777 | \$1,839,994 | | |
| <i>Others</i> | 56,000 | 56,000 | 56,000 | 56,000 | 56,000 | | |
| Sub-total – Other OHA | \$1,716,777 | \$1,716,777 | \$1,716,777 | \$1,716,777 | \$1,895,994 | | |
| Total Operating Budget: | \$57,092,357 | \$61,316,086 | \$61,468,604 | \$61,316,086 | \$62,614,725 | | |

B. Core Budget: Reflects the primary budget consisting of three budget types: operating, project and capital budgets. Operating budget consists of payroll, operations, and program expenditures. A project budget is made up of planned expenditures for particular deliverables having a beginning, middle and end for a duration of 1 to 2-year period (e.g., professional services, other contractors, software, or hardware). Capital budget consists of significant expenditures to acquire, construct or maintain land, buildings, structures and equipment for the duration of 3 or more years. Core budget includes the following four (4) funding sources:

- ***Withdrawals from the Native Hawaiian Trust Fund*** (NHTF) are limited by the Native Hawaiian Trust Fund Spending Policy. This policy limits the withdrawal to five (5) percent of the NHTF's twenty-quarter (20-quarter) rolling average market value, as defined, to ensure that resources held within the trust are available for future spending.
- ***Public Land Trust (PLT) Revenues*** are received from the State of Hawai'i and had been set at \$15,100,000 (Act 178, SLH 2006) per year. On June 27, 2022, SOH Act 226 "Relating

Action Item RM #22-23D: OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23) - Realignment #5

to Increasing the payment amount for the OHA's pro rate share of the Public Land Trust":
i) appropriated \$64,000,000 as partial proceeds of 20% of the gross amount of Public Land Trust (PLT) income and proceeds owed to OHA, ii) beginning FY23 OHA's PLT revenue is stated as an interim amount of \$21,500,000 per year.

- ***Kaka‘ako Makai (KM) Revenues*** are allocated to OHA’s Core Budget for Legacy Property management funding. The Board approved allocation of sixty (60)⁸ percent net income to OHA’s FY 22 FY 22 Legacy Land Program.
- ***State of Hawai‘i General Fund*** appropriations are determined by the legislature during each Biennium. The current State Legislature authorized a total of \$2,254,400 for the fiscal period 2021-2022 (FY 2022) and \$2,254,500 for the fiscal period 2022-2023 (FY 2023).

HB204 SD2 CD1, now known as Act 29 (2021), OHA’s Budget Bill for the FY22 and FY23 period, from the 2021 Legislative session, contains \$2,054,400 in education, social services, legal and housing provisos plus an additional \$200,000, for fiscal year 2021-2022 to conduct or contract for a follow-up contract and disbursement review of the CLA – OHA & LLCs Contract and Disbursement Review – Report, dated December 4, 2019 (“CLA Report”); and includes the substitution of the CLA Report with the Act 37 financial and management audit, that was not completed by the State Auditor.

- C. *Fiscal Stabilization Fund:*** Historically, OHA has required funds to address unexpected shortfalls in available funding that had a significant effect on budget, as well as emergencies. OHA historically used “OHA’s Native Hawaiian Trust Fund Spending Policy’s Fiscal Reserve Management Guidelines” (the Guidelines) to address funding needs, but the guidelines were viewed as overly broad and unclear. The Fiscal Stabilization policy supersedes the guidelines and established a Fiscal Stabilization Fund (FSF) and the rules for its governance and maintenance, to enable OHA to have funds available for budget stabilization and emergencies, but under stricter fiscal limitations. Definitions, concepts, criteria and other elements found in the Guidelines have been mapped to the Fiscal Stabilization Policy (FSP).
- D. *Commercial Property:*** Reflects the revenues generated on OHA-owned commercial property lands, Kaka‘ako Makai, Nā Lama Kukui, Iwilei (North Nimitz and Sumner) properties, and is summarized as follows:

- ***Kaka‘ako Makai (KM) Revenues*** are from lease revenues. Sixty (60) percent of all net revenues are allocated to OHA's Core Operating Budget for Legacy Land Program. **Realized surplus is to be retained for contribution to future expenditures on its parcels.**
- ***Nā Lama Kukui (NLK) Revenues*** are from lease revenues. **Realized surplus is retained for remaining debt service payments** incurred from the purchase of the property and its Honolulu office build-out.
- ***500 North Nimitz Revenues*** are from lease revenues. **Realized surplus is retained for remaining debt service payments** incurred from the purchase of the property.

⁸Action Item #21-04: Approval of a Third Amendment to BOT #12-05 – Kaka‘ako Makai Policy Relating to the Allocation of Revenue from Kaka‘ako Makai Properties to the Land Legacy Program, April 20, 2021

- **501 Sumner Revenues** are from lease revenues. **Realized surplus is retained for remaining debt service payments** incurred from the purchase of the property.

E. Legacy Property: Reflects the funds designated for use on specific legacy property.

- **Palauea Cultural Preserve Revenues** are derived from the sale of homes in an affluent area on Maui. The .05% of each sale has been deposited into an account for which the funds are to be used for the upkeep and long-term stewardship of this historical site.
- **Wao Kele O Puna Management Fund** balances consist of previously authorized Board appropriations for current and future programmatic needs. The spending limit balance as reflected in **Table 2** above includes known and estimated available funding as of June 2022, updated as needed at each realignment point.

F. Other OHA Programs Budget

- **Other OHA Programs - Federal:** Reflects the basic operating budget consisting of payroll, operations, and program expenditures for federally funded OHA Projects & Programs including:
 - Hālawa Lūluku Interpretive Development (HLID) Project;
 - Native Hawaiian Revolving Loan Fund (NHRLF) Program;
 - Papahānaumokuākea Marine National Monument (PMNM).
 - Wao Kele O Puna (WKOP) Project.

The amount of federal funding available each year for these Programs is based on budgets submitted by OHA and approved by the respective grantors.

- **Other Programs Budget – Others:** Reflects programs funded through other sources of income including:
 - ✓ Ka Wai Ola advertisement sales;
 - ✓ Conference sponsorships; and
 - ✓ Other miscellaneous income.

These amounts are considered other program income and not part of the NHTF. Expenditure of these funds is authorized through BOT approval of the Other Programs Budget.

Action Item RM #22-23D: OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23) - Realignment #5

V. SUPPORT FOR RECOMMENDED ACTIONS

A. Action #1 - 2021-2022 (FY22) Carryforward Budgetary Authority - Appropriation 930 (Native Hawaiian Trust Fund)

Approve the carryforward budget from 2021-2022 (FY22) to 2022-2023 (FY23) for any unspent, uncommitted, unencumbered, and unaccrued amounts in Appropriation 930 in an estimated aggregate amount of **\$1,418,000** as follows:

| Budgetary Purpose | Amount | Reclassification Explanation | Budgetary Purpose | Amount |
|---|--------------------|--|---|--------------------|
| Legacy Lands | \$34,000 | +66,000 addition for Legacy Land uses | Legal | \$1,118,000 |
| Major Repairs & Maintenance, Construction in Progress | \$1,344,000 | -1,144,000, Reallocate to Legal and Legacy Lands | Legacy Lands | \$100,000 |
| Legal | \$40,000 | +1,078,000 Increase for legal clinic (traditional & customary practices, iwi kupuna), additional 'ohana and Lāhui services and additional legal service providers | Major Repairs & Maintenance, Construction in Progress | \$200,000 |
| Total | \$1,418,000 | | Total | \$1,418,000 |

The reclassification is proposed to priority resource legal needs for beneficiaries, supplement resources needed for legacy lands (e.g., Wao Kele o Puna) and major repairs and maintenance as needed for OHA island community offices to address safety and functionality needs.

B. Action #2 - 2021-2022 (FY22) Carryforward Budgetary Authority - Appropriation 901 (Public Land Trust)

Because of the loss of three key positions between March and July 2022 (e.g., Grants Manager, Grants Supervisor and Grants Systems Administrator), solicitations, applications review, external reviewers, awarding and contracting activities were severely impacted, resulting in delayed awarding, contracting and disbursements. Administration has delayed new cycles until January 2023 to allow for better grants program resourcing. Therefore Administration recommends the carryforward budget from 2021-2022 (FY22) to 2022-2023 (FY23), for any unspent, uncommitted, unencumbered, and unaccrued amounts in Appropriation 901 (Public Land Trust) in an estimated aggregate amount of \$8,600,000 for Grants, noting approximately \$3,000,000 is related to OHA's

Action Item RM #22-23D: OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23) - Realignment #5

Hawaiian focused public charter school commitment, which is intended to be distributed for facilities related needs.

C. Action #3 – 2021-2022 (FY22) Carryforward Budgetary Authority Appropriation 938 (Kaka‘ako Makai), 939 (Nā Lama Kukui), 950 (500 N Nimitz) and 951 (501 Sumner)

Similar to Action #1, Administration recommends the approval of the carryforward from 2021-2022 (FY22) budget to 2022-2023 (FY23) budget, any unspent, uncommitted, unencumbered, and unaccrued amounts for the following appropriations:

| Appropriation | Amount |
|----------------------|---------------|
| 938 - Kaka‘ako Makai | \$2,100,000 |
| 939 – Nā Lama Kukui | \$254,000 |
| 950 – 500 N Nimitz | \$182,000 |
| 951 – 501 Sumner | \$129,000 |

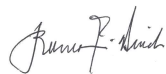
Carrying forward the 2021-2022 (FY22) budgetary authority, aids Administration to address emerging and planned needs of the commercial properties.

D. Action #4 – 2022-2023 (FY23) Budgetary Designations – Appropriation 100 (General Funds)

Administration notes that Act 29 (2021) provided \$200,000 in FY2021-2022 general funds to conduct or contract for a follow-up contract and disbursement review of the CLA – OHA & LLCs Contract and Disbursement Review – Report, dated December 4, 2019. Act 29 (2021) was silent on the use of the \$200,000 in FY2022-2023 (FY23). Therefore, Administration recommends that the action be taken for the Trustees to be explicit about the use of the \$200,000 in General Funds, Appropriation 100 for Object Code 57110 SERVICES ON A FEE BASIS, to provide additional legal services for beneficiaries consistent with the legal provision.

VI. CHIEF FINANCIAL OFFICER CERTIFICATION

The following is the certification by the Chief Financial Officer that the funds are available to effect the realignment actions:



Ramona G Hinck

Chief Financial Officer

Date: 10/7/2022

Action Item RM #22-23D: OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23) - Realignment #5

VII. REFERENCES

The following action items are provided as references for this and future budget realignment actions:

- A. **Action Item RM #22-23A:** OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23) - Realignment #4, September 27, 2022;
- B. **Action Item RM #22-23B:** OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23) – Repurposing Previously Designated COVID-19 Reserve, September 27, 2022;
- C. **Action Item RM #22-23C:** OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23), Fiscal Stabilization Policy, September 27, 2022;
- D. **Action Item BAE-RM #22-03:** Approve Non-Core Budget for Kaka‘ako Makai Legislative Activities and the Renaming of Kaka‘ako Makai, September 20, 2022;
- E. **Action Item RM #22-09:** OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23) - Realignment #3, May 31, 2022;
- F. **Action Item RM #22-07:** Core Personnel, Non-Core Budget Adjustments for 2020-2021 (FY21), 2021-2022 (FY22) and 2022-2023 (FY23), April 12, 2022;
- G. **Action Item RM #22-06:** Budget Management Policy Updates re: Carryover Provisions, April 12, 2022;
- H. **Action Item RM #22-05:** Kaka‘ako Makai Site A, 1101 Ala Moana Blvd, Activation of Business Plan and Nā Lama Kukui Debt Service, Non-Core Operating Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23), April 12, 2022;
- I. **Action Item RM #22-01:** OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23) - Realignment #2, February 22, 2022;
- J. **Action Item RM #21-17:** FB22-23 Non-Core Budget Realignment #1, October 26, 2021;
- K. **Action Item RM #21-16:** Iwilei Commercial Properties Non-Core Operating Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23), October 26, 2021; and
- L. **Action Item RM #21-08A:** OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23), June 30, 2021.

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Action Item RM #22-23D: OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23) - Realignment #5

VIII. RECOMMENDED ACTIONS

Motion #1 – 2021-2022 (FY22) Carryforward Budgetary Authority - Appropriation 930 (Native Hawaiian Trust Fund)

Approve the carryforward budget from 2021-2022 (FY22) to 2022-2023 (FY23) for any unspent, uncommitted, unencumbered, and unaccrued amounts in Appropriation 930 in an estimated aggregate amount of **\$1,418,000** as follows:

| Budgetary Purpose | Amount |
|--|--------------------|
| Legal | \$1,118,000 |
| Legacy Lands | \$100,000 |
| Major Repairs & Maintenance, Construction in Progress | \$200,000 |
| Total | \$1,418,000 |

Motion #2 – 2021-2022 (FY22) Carryforward Budgetary Authority - Appropriation 901 (Public Land Trust)

Approve the carryforward budget from 2021-2022 (FY22) to 2022-2023 (FY23), any unspent, uncommitted, unencumbered, and unaccrued amounts in Appropriation 901 (Public Land Trust) in an estimated aggregate amount of **\$8,600,000 for Grants**.

Motion #3 – 2021-2022 (FY22) Carryforward Budgetary Authority Appropriation 938 (Kaka‘ako Makai), 939 (Nā Lama Kukui), 950 (500 N Nimitz) and 951 (501 Sumner)

Approve the carryforward from 2021-2022 (FY22) budget to 2022-2023 (FY23) budget, any unspent, uncommitted, unencumbered, and unaccrued amounts for the following appropriations:

| Appropriation | Amount |
|----------------------|---------------|
| 938 - Kaka‘ako Makai | \$2,100,000 |
| 939 – Nā Lama Kukui | \$254,000 |
| 950 – 500 N Nimitz | \$182,000 |
| 951 – 501 Sumner | \$129,000 |

Motion #4 – 2022-2023 (FY23) Budgetary Designations – Appropriation 100 (General Funds)

Approve the budgetary designation of \$200,000, General Funds, Appropriation 100 for Object Code 57110 SERVICES ON A FEE BASIS to provide additional legal services for beneficiaries consistent with the legal provision.

Action Item RM #22-23D: OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23) - Realignment #5

IX. ALTERNATE ACTIONS

- A. Amend the recommended action(s); or
- B. Redesignate Appropriation 930 amounts to other budgetary purposes;
- C. Do not approve the recommended action, and no budgetary authority from FY 22 is available for FY23

X. ATTACHMENTS - NONE

Committee on Resource ManagementTrustee John Waihe'e IV, *At-Large* - ChairTrustee Luana Alapa, *Moloka'i / Lāna'i* - Vice Chair**Members**Trustee Leina'ala Ahu Isa, *At-Large*Trustee Dan Ahuna, *Kaua'i / Ni'ihau*Trustee Kaleihikina Akaka, *O'ahu*Trustee Keli'i Akina, *At-Large*Trustee Brendon Kalei'aina Lee, *At-Large*Trustee Carmen Hulu Lindsey, *Maui*Trustee Mililani Trask, *Hawai'i Island*

**STATE OF HAWAII
OFFICE OF HAWAIIAN AFFAIRS**

**MEETING OF THE
COMMITTEE ON RESOURCE MANAGEMENT (RM)**

DATE: Tuesday, October 11, 2022**TIME:** 10:00 a.m.

PLACE: Virtual Meeting viewable at <https://www.oha.org/livestream> OR
Listen by phone: (213) 338-8477, Webinar ID: 881 8371 7023

This virtual meeting can be viewed and observed via livestream on OHA's website at www.oha.org/livestream or listened to by phone at: (213) 338-8477, Webinar ID: 881 8371 7023. A physical meeting location, open to members of the public who would like to provide oral testimony or view the virtual meeting, will be available at 560 N. Nimitz Hwy., Suite 200, Honolulu HI 96817. All members of the public that wish to access the physical meeting location must pass a wellness check and provide proof of full vaccination or a negative COVID-19 test taken within 72 hours of entry.

AGENDA**I. Call to Order****II. Approval of Minutes** - None**III. Unfinished Business** - None**IV. New Business**

A. ACTION ITEM RM #22-23D: OHA Biennium Budget for the Fiscal Biennium Periods
2021-2022 (FY 22) and 2022-2023 (FY 23) - Realignment #5*

B. ACTION ITEM RM #22-23E: OHA Biennium Budget for the Fiscal Biennium Periods
2021-2022 (FY 22) and 2022-2023 (FY 23) -
Legacy Land Program Carryover Budgets*

C. ACTION ITEM RM #22-24: Approve the Awarding of Solicitation #22-05.01 –
'Ōlelo Hawai'i Community Research Grants,
published March 31, 2022, Application Deadline May 13, 2022,
as Extended*

V. Announcements**VI. Adjournment**

If you need an auxiliary aid/support or other accommodation due to a disability, please contact Everett Ohta at telephone number 594-1988 or by email to everetto@oha.org as soon as possible. Requests made as early as possible will allow adequate time to fulfill your request. Upon request, this notice is available in alternate formats such as large print, Braille, or electronic copy.

Meeting materials for this meeting will be available for the public to view 48 hours prior to this meeting at OHA's main office located at 560 N. Nimitz Hwy., Suite 200, Honolulu, HI 96817. Meeting materials will also be available to view at OHA's neighbor island offices and will be posted to OHA's website at: www.oha.org/rm.

In the event that the livestream or the audiovisual connection is interrupted and cannot be restored, the meeting may continue as an audio-only meeting through the phone and Webinar ID listed at the beginning of this agenda. Meeting recordings are available upon request to BOTmeetings@oha.org until the written meeting minutes are posted to OHA's website.

†Notice: The 72 Hour rule, pursuant to OHA BOT Operations Manual, Section 49, shall be waived for distribution of new committee materials.



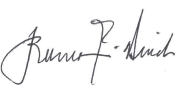
ACTION ITEM


COMMITTEE ON RESOURCE MANAGEMENT


October 11, 2022


RM #22-23E

Action Item Issue: OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY22) and 2022-2023 (FY23) – Legacy Land Program Carryover Budgets

Co-Prepared by:  10/7/2022
Ramona G. Hinck Date
Ka Pou Kihi Kanaloa Wai, Chief Financial Officer

Reviewed by:  10/7/2022
Casey K. Brown Date
Ka Pou Nui, Chief Operating Officer &
Ka Pou Kihi Kanaloa Aina Kuikawa, Interim
Land Director

Co-Prepared &
Reviewed by:  10/7/2022
Sylvia M. Hussey, Ed.D. Date
Ka Pouhana, Chief Executive Officer

Reviewed by:  10/7/2022
Ke Kua, Trustee John D. Waihee, IV Date
Luna Ho'omalua o ke Kōmike Resource Management
Chair of the Committee on Resource Management

I. Proposed Action

Establish and approve the Legacy Land Program Carryover Budgets, for the fiscal biennium periods 2021-2022 (FY22) and 2022-2023 (FY23) as summarized at Attachment #1.

II. Issue

Whether or not the Board of Trustees (“BOT”) establish and approve the Legacy Land Program Carryover Budgets, for the fiscal biennium periods 2021-2022 (FY22) and 2022-2023 (FY23) as summarized at Attachment #1.

III. Discussion

A. Policy References. The following are policy reference documents in support of this action item:

1. Action Item BOT #12-05: Kaka‘ako Makai Policy, August 31, 2012; *adoption of a Kaka‘ako Makai (initial) policy*;
2. Action Item RM #17-05: Approval of an OHA Board of Trustees Policy Amendment relating to an allocation of revenue from OHA’s Kaka ‘ako Makai properties, May 24, 2017; *Allocate 10% of gross revenue for grants and 30% of net revenue for OHA’s Legacy Property Management (net revenue equals gross revenue minus direct operating expenses, excluding Kaka ‘ako Makai planning and development-related costs) (*policy to be revisited in two years)*;
3. Action Item RM #19-11: Approval of a second amendment to BOT #12-05 – Kaka‘ako Makai Policy relating to the allocation of revenue from OHA’s Kaka‘ako Makai properties to the Land Legacy Program, August 21, 2019; *Allocate 20% of gross revenue for grants and 50% of net revenue for OHA’s Legacy Land Program (LLP) (net revenue equals gross revenue minus direct operating expenses, excluding Kaka‘ako Makai planning and development-related costs) (*The 50% allocation of net revenues to LLP shall be reviewed at the end of FY 2021)*; and
4. Action Item RM #21-04: Approval of a Third Amendment to BOT #12-05 – Kaka‘ako Makai Policy Relating to the Allocation of Revenue from Kaka‘ako Makai Properties to the Land Legacy Program, April 20, 2022; *Eliminate the allocation of the gross revenues from Kaka‘ako Makai (KM) to OHA’s Grants program; Increase the allocation of the net revenues to OHA’s Legacy Land Program (LLP) from 50% to 60%; Eliminate the review date of June 30, 2021; and Address ministerial edits.*

B. Implementation of Kaka ‘ako Makai Related Policies. Refer to Attachment 1 for Administration’s implementation of the above referenced approved policy changes, resulting in the Legacy Land Program, carryover budget as of June 30, 2022.

IV. Recommended Action

Establish and approve the Legacy Land Program Carryover Budgets, for the fiscal biennium periods 2021-2022 (FY22) and 2022-2023 (FY23) as summarized at Attachment #1.

V. Funding Source

Not applicable, no dedicated funding needed to implement the policy and budgetary actions recommended above.

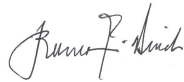
VI. Alternative Actions

The BOT can consider the following alternatives:

- A. Approve an alternate projection, assumptions, etc. for the Legacy Land Program (LLP) carryover budget(s) as projected at Attachment 1; or
- B. Change the Kaka'ako Makai policy and implement related changes to the Legacy Land Program; or
- C. Not approve the projected LLP carryover budget(s) and the LLP has no approved budget for operations from the implementation of the Kaka'ako Makai policy.

VII. Chief Financial Officer Certification

The following is the certification by the Chief Financial Officer that the funds are available to effect the Legacy Land Program, Carryover Budget at Attachment #1:



Ramona G Hinck,
Chief Financial Officer
Date: 10/07/2022

VIII. Timeframe

Recommended to become effective upon the ratification by the Board of Trustees and is intended to be incorporated and applied immediately for the remainder of FY 2022-2023 (FY23).

IX. Attachment 1 - Legacy Land Program Carryover Budgets for the fiscal biennium periods 2021-2022 (FY22) and 2022-2023 (FY23).

To Grants:

(A) & (B) 10% Gross Allocation to Grants

| FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 | FY 2018 | FY 2019 | FY 2020 | FY 2021 | FY 2022 | Projected FY 2023 |
|---------------------|------------|------------|------------|------------|------------|------------|---------|---------|---------|-------------------|
| No impact on CF>>>> | \$ 167,433 | \$ 210,324 | \$ 250,501 | \$ 357,575 | \$ 433,997 | \$ 440,709 | N/A | N/A | N/A | N/A |

(C) 50% Net Allocation to Legacy Lands

To Legacy Lands:

(D) 60% Net Allocation to Legacy Lands

\$ 1,554,297 \$ 1,514,931

Legacy Land Actuals (Net)

| | | | | |
|--|------------|------------|------------|------------|
| Source: Trial Balance of FY20, FY21, FY22. Filtered for appropriation 930 and programs 8300-8305 (Core Legacy Lands) | \$ 441,886 | \$ 653,910 | \$ 761,158 | \$ 629,053 |
|--|------------|------------|------------|------------|

Allocation > Actual

Annual Amount (Deficit) \$ 1,112,411 \$ 861,021 \$ 602,703 \$ (188,449)

Carryforward

Cumulative Amount \$ 1,112,411 \$ 1,973,432 \$ 2,576,135 \$ 2,387,687

Notes:

(A) KM Policy Section 3.A.2, originally adopted on September 20, 2012:
Allocate 10% of gross net revenue for grants.

(B) AI RM #17-05 (note, 10% gross for Grants remained the same and did not change to net per second reading):

On August 1, 2017, the BOT approved to amend the KM Policy, originally adopted in September 20, 2012, to allocate 10% of gross revenue funds from KM to Grants and add a 30% of net operating income to Legacy Lands. The allocation terminated at the end of FY19.

Note: The 30% of NOI to Legacy Lands were not allocated as part of the Spending Limit.

(C) AI RM #19-10:

On August 21, 2019, the BOT approved a second amendment to the KM Policy of September 20, 2012, and allocated 20% of gross revenue funds from KM to Grants and 50% of net operating income to Legacy Lands. The allocation terminated at the end of FY21.

(D) On June 30, 2021, the BOT approved a third amendment to the KM Policy of September 20, 2012, that removed the 20% of gross revenue funds from KM to Grants and increased the percentage to 60% of net operating income to Legacy Lands.

Committee on Resource ManagementTrustee John Waihe'e IV, *At-Large* - ChairTrustee Luana Alapa, *Moloka'i / Lāna'i* - Vice Chair**Members**Trustee Leina'ala Ahu Isa, *At-Large*Trustee Dan Ahuna, *Kaua'i / Ni'ihau*Trustee Kaleihikina Akaka, *O'ahu*Trustee Keli'i Akina, *At-Large*Trustee Brendon Kalei'aina Lee, *At-Large*Trustee Carmen Hulu Lindsey, *Maui*Trustee Mililani Trask, *Hawai'i Island*

**STATE OF HAWAII
OFFICE OF HAWAIIAN AFFAIRS**

**MEETING OF THE
COMMITTEE ON RESOURCE MANAGEMENT (RM)**

DATE: Tuesday, October 11, 2022**TIME:** 10:00 a.m.

PLACE: Virtual Meeting viewable at <https://www.oha.org/livestream> OR
Listen by phone: (213) 338-8477, Webinar ID: 881 8371 7023

This virtual meeting can be viewed and observed via livestream on OHA's website at www.oha.org/livestream or listened to by phone at: (213) 338-8477, Webinar ID: 881 8371 7023. A physical meeting location, open to members of the public who would like to provide oral testimony or view the virtual meeting, will be available at 560 N. Nimitz Hwy., Suite 200, Honolulu HI 96817. All members of the public that wish to access the physical meeting location must pass a wellness check and provide proof of full vaccination or a negative COVID-19 test taken within 72 hours of entry.

AGENDA**I. Call to Order****II. Approval of Minutes** - None**III. Unfinished Business** - None**IV. New Business**

A. ACTION ITEM RM #22-23D: OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23) - Realignment #5*

B. ACTION ITEM RM #22-23E: OHA Biennium Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23) - Legacy Land Program Carryover Budgets*

C. ACTION ITEM RM #22-24: **Approve the Awarding of Solicitation #22-05.01 – 'Ōlelo Hawai'i Community Research Grants, published March 31, 2022, Application Deadline May 13, 2022, as Extended***

V. Announcements**VI. Adjournment**

If you need an auxiliary aid/support or other accommodation due to a disability, please contact Everett Ohta at telephone number 594-1988 or by email to everetto@oha.org as soon as possible. Requests made as early as possible will allow adequate time to fulfill your request. Upon request, this notice is available in alternate formats such as large print, Braille, or electronic copy.

Meeting materials for this meeting will be available for the public to view 48 hours prior to this meeting at OHA's main office located at 560 N. Nimitz Hwy., Suite 200, Honolulu, HI 96817. Meeting materials will also be available to view at OHA's neighbor island offices and will be posted to OHA's website at: www.oha.org/rm.

In the event that the livestream or the audiovisual connection is interrupted and cannot be restored, the meeting may continue as an audio-only meeting through the phone and Webinar ID listed at the beginning of this agenda. Meeting recordings are available upon request to BOTmeetings@oha.org until the written meeting minutes are posted to OHA's website.

†Notice: The 72 Hour rule, pursuant to OHA BOT Operations Manual, Section 49, shall be waived for distribution of new committee materials.



ACTION ITEM

COMMITTEE ON RESOURCE MANAGEMENT

RM #22-24

Action Item Issue: Approve the Awarding of Solicitation #22-05.01 – ‘Ōlelo Hawai‘i Community Research Grants, published March 31, 2022, Application Deadline May 13, 2022, as Extended

Co-Prepared and
Reviewed by:

A handwritten signature in black ink, appearing to read 'Ramona G. Hinck'.

10/6/2022

Date

Ramona G. Hinck
Ka Pou Kihi Kanaloa Wai, Chief Financial Officer
Pou Kāko‘o Kaiāulu Kūikawā, Interim Grants Manager

Reviewed by:

A handwritten signature in black ink, appearing to read 'Casey K. Brown'.

10/6/2022

Date

Casey K. Brown
Ka Pou Nui, Chief Operating Officer

Co-Prepared and
Reviewed by:

A handwritten signature in black ink, appearing to read 'Sylvia M. Hussey'.

10/6/2022

Date

Sylvia M. Hussey, Ed.D.
Ka Pouhana, Chief Executive Officer

Reviewed by:

A handwritten signature in black ink, appearing to read 'John D. Waihee, IV'.

10/7/2022

Date

Ke Kua, Trustee John D. Waihee, IV
Luna Ho‘omalua o ke Kōmike Resource Management
Chair of the Committee on Resource Management

Action Item RM #22-24: Approve the Awarding of Solicitation #22-05.01 – ‘Ōlelo Hawai‘i Community Research Grants, published March 31, 2022, Application Deadline May 13, 2022 as Extended

I. Proposed Action

Approve the following Fiscal Year 2022, sub-grants for the U.S. Department of Health & Human Services (HHS), Administration for Children and Families (“ACF”) Division, Administration for Native Americans (“ANA”) Office, American Rescue Plan Act, Emergency Native Language Funding Opportunity for Native Hawaiians and Pacific Islanders, in the aggregate amount of \$311,939, Appropriation Code 209; Program 3810 Grants – Grants in Aid Pass Through and Object Code 56580, subject to final sub-grant approval by ACF/ANA:

| Organization/Program/Island | Amount |
|---|------------------|
| 1. Papahana Kuaola/Nā Leo Makamae/O‘ahu | \$84,757 |
| 2. ‘Aha Punana Leo/Noi‘i OHA/Statewide | \$79,514 |
| 3. Ke Kula ‘o Pi‘ilani/Ka Piko Kaiao/Maui | \$77,766 |
| 4. Hui o Hanohano/Pilināhāleo/Hawai‘i | \$69,902 |
| Total | \$311,939 |

II. Issue

Whether or not the Committee on Resource Management will recommend approval of the above referenced Fiscal Year 2022, sub-grants for the U.S. HHS, ACF Division, ANA Office, American Rescue Plan Act, Emergency Native Language Funding Opportunity for Native Hawaiians and Pacific Islanders, in the aggregate amount of \$311,939, subject to final sub-grant approval by ACF/ANA.

III. Discussion

A. Background. Action Item RM #21-09: *Approve OHA’s Intent to Apply to the Administration for Children and Families, Administration for Native Americans, American Rescue Plan Act, Emergency Native Language Funding Opportunity for Native Hawaiians and Pacific Islanders for \$250,000*, was approved on July 22, 2021 by the Committee on Resource Management, and ratified by the Board on July 29, 2021, resulting in the posting of Solicitation #22-05 – ‘Ōlelo Hawai‘i Community Research Grants, initially dated March 31, 2022. The grant is funded by the Administration for Native Americans (“ANA”), made available under the American Rescue Plan Act (“ARPA”), for Native American language preservation and maintenance, and was made available to sub-grantees. This grant also aligns with OHA’s mission, vision, and Mana i Maui Ola Strategic Plan 2020-2035 and OHA is subgranting the funds to qualified community organizations. Between the time of the approval of Action Item RM #21-09 (July 2021) and the grant Solicitation #22-05

Action Item RM #22-24: Approve the Awarding of Solicitation #22-05.01 – ‘Ōlelo Hawai‘i Community Research Grants, published March 31, 2022, Application Deadline May 13, 2022 as Extended

(April 2022); ANA notified OHA and increased the amount available for sub-awarding to \$311,939 (from \$250,000).

B. Grant Purpose, Eligibility

| | |
|---|---|
| ‘Ōlelo Hawai‘i Community Research Grants Purpose: to administer project(s) that provide multigenerational or ‘ohana-based Hawaiian language programs and that study the impacts of these strategies and practices on Hawaiian language perpetuation and normalization. | |
| | <p>Project proposals may include, but are not limited to:</p> <ul style="list-style-type: none">• Projects that provide ‘ohana-based Hawaiian language education, workshops, or instruction, and collect program evaluation data• Projects that involve kūpuna, and/or makua, and keiki in Hawaiian language learning, and collect data on participants’ progress• Projects collecting community-based data or information on ‘ohana-engagement strategies in the perpetuation and normalization of the Hawaiian language |

The grant award period is for one (1) year from the contract; and subject to the availability of funds, a total of \$311,939 in OHA funds from ANA. Administrative Costs cannot exceed 30% of the total grant budget. Administrative costs must be justified. Applications with more than 30% administrative costs will be deemed ineligible. Organizations can submit multiple applications for this community research grant for different projects. However, only one (1) application per organization will be awarded for this solicitation. If successful with two applications the organization will be asked to choose one and will be subject to OHA’s choosing if the organization does not respond in a timely manner. Awarding under this grant solicitation will not be precluded from receiving other OHA grants. Applicants are not required to provide matching funds for this OHA solicitation. Geographic coverage of the project’s service and/or activities areas includes the islands of O‘ahu, Hawai‘i, Maui, Kaua‘i, Moloka‘i, Lāna‘i, Ni‘ihau (single or multiple islands). The award is not renewable, unless funds are made available, or the ANA directs otherwise.

Proposals must identify specific data collection activities that will be completed with the grant funds to document the impacts of multigenerational or ‘ohana-based engagement strategies and practices on Hawaiian language perpetuation and normalization. Proposals may additionally identify specific services that will be completed with grant funds to provide programming that increases Native Hawaiian knowledge of, fluency in, and/or use of the Hawaiian language, through ‘ohana-based engagement strategies.

While the Hawaiian language is in many ways thriving through multiple educational opportunities in primary, secondary, and post-secondary settings, and with 18,610 persons in Hawai‘i reporting the use of Hawaiian language in the home, perpetuation and normalization of the language is currently facing two major barriers. These barriers include the significant negative impact of COVID-19 on the formal settings of Hawaiian language education and the lack of understanding around the role of multigeneration or ‘ohana-based engagement strategies in the perpetuation and normalization of the Hawaiian language.

Therefore, OHA intends to provide funding to support Native Hawaiian serving, Hawai‘i-based, non-profit organizations to conduct community-based research through data collection on the impacts of their multigenerational or ‘ohana-based strategies and practices. OHA will partner with awarded grantees to develop research and evaluate methodologies and standards; provide data collection and reporting technical assistance as needed throughout the grant period; and publish a report on the study’s research findings. This report will be made publicly available to assist stakeholders and the community in development of future multigenerational or ‘ohana- based Hawaiian language perpetuation and normalization programs and practices.

C. Research Questions. The research questions require two sets of data. The first is related to the ‘ohana-based Hawaiian language program model implemented and is collected from program staff, kumu, or educators. The second set of questions is related to the participants; their experiences in the ‘ohana-based Hawaiian language program; and the impact the program had on their knowledge of, fluency in, and/or use of the Hawaiian language. All 11 program and participant research questions must be addressed in the data sets. Research questions include:

Program Related Research Questions

1. How do ‘ohana (family) members engage each other in the learning and transmission of ‘ōlelo Hawai‘i (the Hawaiian language)?
2. How does the program engage ‘ohana in the learning and transmission of ‘ōlelo Hawai‘i?
3. What are the challenges the program experienced in supporting families’ Hawaiian language education?
4. What are the challenges the families experienced in the intergenerational transmission of Hawaiian language?
5. What are the strengths the program experienced in supporting families’ Hawaiian language education?

Participant Related Research Questions

1. What are the characteristics of the ‘ohana participating in the program?
2. What are the demographic characteristics of program participants? (gender, age, race/ethnicity, education levels, income, geography, Hawaiian language experience, relations-mother, father, sibling, etc.,)
3. How is ‘ōlelo Hawai‘i used within the ‘ohana?
4. What is the fluency/comfort of ‘ohana members with ‘ōlelo Hawaii?
5. What do participants identify as reasons for learning and/or intergenerationally transmitting ‘ōlelo Hawai‘i? What is the importance for learning and/or intergenerationally transmitting ‘ōlelo Hawai‘i?
6. What do participating ‘ohana identify as the impact of learning or intergenerational transmission of ‘ōlelo Hawai‘i?

The applicant must agree to submit copies of participant informed consents, in compliance with data privacy guidelines. The applicant must also agree to shared ownership of all data submitted to OHA, meaning that both the grantee and OHA can retain an electronic copy of all data collected under this projects funding and can retain the right to use all data in compliance with the participant informed consent and data privacy guidelines. As this grant is supported by federal funding from the Administration for Native Americans (ANA), specific federal provisions also apply. Applicants are encouraged to educate themselves on intellectual property rights and the protection of ownership to language materials, history, music and dance, ceremonies, and other forms of knowledge and cultural practices that originate from Native communities. See 45 CFR;75.322 and Appendix II to Part 75, Contract Provisions for Non-Federal Entity Contracts under Federal Awards. Moreover, applicants are encouraged to learn how such rights may be transferred via contracting with third parties that produce resources, data, and materials developed as a result of ANA funding. OHA is unable to provide legal advice or guidance on this matter; however, grant funds may be used for legal expenses relative to this matter.

After the grant period is completed and all data submitted to OHA, the OHA Research Division will compile and clean the data sets in partnership with grantees to ensure correct interpretation. OHA will use this data to produce a report on the impacts of multigenerational or ‘ohana-based engagement strategies and practices on Hawaiian language perpetuation and normalization. Although, not contractually imposed as an element of the Grant Agreement, grantees will be invited to optionally participate in the peer review process of the report. This report will be made publicly available to assist stakeholders and the community in development of future intergenerational Hawaiian language perpetuation and normalization programs and practices.

The applicant may optionally also propose to use a portion of the OHA funds awarded under this solicitation to provide ‘ohana-based Hawaiian language programming or services that increases Native Hawaiian knowledge of, fluency in, and/or use of the Hawaiian language, through ‘ohana-based engagement strategies and practices

IV. Solicitation / Evaluation Process

A. Eligibility and Application. Solicitation #22-05 – ‘Ōlelo Hawai‘i Community Research Grants, dated April 28, 2022 was released on Tuesday, March 31, 2022 and the initial deadline of Friday, April 28, 2022 was subsequently amended twice—Friday, May 13, 2022 and finally Friday, June 3, 2022.

All applicants completed the Phase 1 – Eligibility Letter of Interest (LOI) requirement to obtain access to the grant application. Grants Program staff reviewed all submitted LOIs for eligibility requirements, which included HRS §10-17 statutory requirements as well as the certification of provisions and registration with the System for Award Management (SAM) required for receipt of federal funding. LOIs that did not meet these eligibility requirements were deemed ineligible and did not proceed to the application phase.

Five (5) applicants passed Phase 1 – Eligibility and moved on to Phase 2 – Application. Five (5) applicants submitted the grant application by the amended deadline. Applicants were required to respond to thirteen (13) components in the application. Each component was allocated a specific amount of points for a total maximum score of 100 points.

B. Application Evaluation & Award Recommendation

1. Application Evaluation

- a. All eligible applications were assessed in accordance with the following evaluation process:
 - i. *Reviewer Training.* Grant reviewers received training and were assigned to applications to review.
 - ii. *Reviewer Conflict of Interest/Confidentiality.* Reviewers were provided the list of applications and completed conflict of interest and confidentiality forms. If a reviewer had an actual conflict of interest, the reviewer was removed from the application evaluation process.
 - iii. *Individual Scoring.* Upon completion of required conflicts checks, reviewers individually scored assigned applications in the OHA Grants Portal. These scores were included in the first matrix of the application scores that was provided to the reviewers.
 - iv. *Reviewer Team Meeting.* Reviewers then met to formally discuss their scores on the first matrix. A second and final matrix of scores was completed after the Team meeting.

2. Award Recommendation

Administration set the minimum score for awarding at 80 points. The award recommendations herein are based on the highest scores in the final matrix. One (1) of the five (5) applications is not recommended for award based on their final score and the reviewers’ recommendations. The Grants Program is in agreement with their recommendation.

Action Item RM #22-24: Approve the Awarding of Solicitation #22-05.01 – ‘Ōlelo Hawai‘i Community Research Grants, published March 31, 2022, Application Deadline May 13, 2022 as Extended

V. FY 2022-2023 ‘Ohana-Based Practices in Perpetuation of ‘Ōlelo Hawai‘i: Community Research Grant Award Recommendations

- A. Award.** The Grants Program received five (5) applications for evaluation. The applications are ranked by highest average score and is provided below with an award recommendation. The Applicant profiles and submitted budgets are provided in the Attachment. Once acted upon by the Committee on Resource Management and the Board, the recommendations will be sent to ANA for final approval consistent with the grant award.
- B. Reallocation.** As the grants are for a year (from contracting) and there are no Cycle 2 awards, the entire available amount of \$311,939 is recommended for sub-granting to the four (4) eligible organizations based on their average score relative to the total. The awards will be conditioned on the resubmission of each organization’s programmatic budget to match the recommended reallocated amount in the table below:

| Organization/Program/Island | Average Score | Requested & Submitted Amount | Award Recommendations | Recommended Reallocated Amount |
|--|---------------|---|-----------------------|--------------------------------|
| Papahana Kuaola/Nā Leo Makamae/O‘ahu | 97 | \$62,388 Requested \$62,380 Budget Submitted | Award, Award, Award | \$84,757 |
| ‘Aha Punana Leo/Noi‘i OHA/Statewide | 91 | \$62,388 Requested & Submitted | Award, Award, Award | \$79,514 |
| Ke Kula ‘o Pi‘ilani/Ka Piko Kaiao/Maui | 89 | \$62,000 Requested & Submitted | Award, Award, Award | \$77,766 |
| Hui o Hanohano/Pilināhāleo/Hawai‘i | 80 | \$62,000 Requested & Submitted | Award, Award, Award | \$69,902 |
| Total Recommendations | | \$248,768 | | \$311,939 |
| Ka La ‘ia ‘Ehu/Pai Heluhelu/Hawai‘i | 45 | \$17,020 Requested | Do Not Award | |

Action Item RM #22-24: Approve the Awarding of Solicitation #22-05.01 – ‘Ōlelo Hawai‘i Community Research Grants, published March 31, 2022, Application Deadline May 13, 2022 as Extended

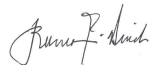
| Organization/Program/Island | Average Score | Requested & Submitted Amount | Award Recommendations | Recommended Reallocated Amount |
|-----------------------------|---------------|------------------------------|-----------------------|--------------------------------|
| | | & Submitted | | |

VI. Alternatives to Recommended Action

- A. Approve and authorize additional award amounts.
- B. Approve and authorize different funding awards.
- C. Do not approve funding.

VII. Certification

The following is the certification by the Chief Financial Officer that the funds are available for the awarding and funding recommendation:



Ramona G. Hinck
Chief Financial Officer

10/6/2022

Date

VIII. Recommendation

Approve the following Fiscal Year 2022, sub-grants for the U.S. Department of Health & Human Services (HHS), Administration for Children and Families (“ACF”) Division, Administration for Native Americans (“ANA”) Office, American Rescue Plan Act, Emergency Native Language Funding Opportunity for Native Hawaiians and Pacific Islanders, in the aggregate amount of \$311,939, Appropriation Code 209; Program 3810 Grants – Grants in Aid Pass Through and Object Code 56580, subject to final sub-grant approval by ACF/ANA:

| Organization/Program/Island | Amount |
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| 1. Papahana Kuaola/Nā Leo Makamae/O‘ahu | \$84,757 |
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Action Item RM #22-24: Approve the Awarding of Solicitation #22-05.01 – ‘Ōlelo Hawai‘i Community Research Grants, published March 31, 2022, Application Deadline May 13, 2022 as Extended

| Organization/Program/Island | Amount |
|--|------------------|
| 3. Ke Kula ‘o Pi‘ilani/Ka Piko Kaiao/Maui | \$77,766 |
| 4. Hui o Hanohano/Pilināhāleo/Hawai‘i | \$69,902 |
| Total | \$311,939 |

IX. Attachment – A - Applicant Profiles and Budgets

**‘OHANA-BASED PRACTICES IN PERPETUATION OF ‘ŌLELO HAWAI‘I:
COMMUNITY RESEARCH GRANTS APPLICANT PROFILES**

| | | |
|---|---|-------------------------|
| Organization | Papahana Kuaola | |
| Project Title | Nā Leo Makamae | |
| Average Score: 97 | Est. NH Impacted: 50 NH participants | Project Location: O‘ahu |
| Amount Requested | \$62,380 | |
| Strategic Foundation | ‘Ohana and Mo‘omeheu | |
| Outcome Alignment | Outcome 4.1 Preservation and perpetuation of Hawaiian language, culture, traditions, identity and sense of lāhui. | |
| Project Goal | To collect program and participant data and information obtained through the delivery of a multi-generational ‘ohana-based Hawaiian language instruction program to increase the use of ‘ōlelo Hawai‘i and Hawaiian lifestyle traditions and practices within the home. | |
| Reviewer Comments | <ul style="list-style-type: none"> • Program is well-thought out and designed with objectives, outputs, outcomes, and implementation activities all aligned with one another. • A wealth of agency experience that will be brought forward into this project. | |
| External Reviewer Scores | Average 97 (96, 96, 99) | |
| External Reviewer Award Recommendations | Award, Award, Award | |
| Board of Directors | Dr. Halona Tanner, President Robert Kealohapumehana Domingo, Vice President Hawley Iona, Treasurer Hi‘ilei Kawelo, Secretary | |
| Executive Staff | Kapaliku Schirman, Co-Executive Director Mahealani Merryman, Co-Executive Director Donna Tuisamata, Fiscal/Administrative Manager | |

BUDGET AND BUDGET JUSTIFICATION FORM
YEAR 1

| BUDGET CATEGORY - Item | Requested OHA Funds Budget | Cash Match Funds | Partner Organization Match Funds (if any) | Other Funds (if any) | Description & Justification |
|--|-------------------------------------|------------------------|--|----------------------------|---|
| PERSONNEL - Salaries | | | | | |
| Project Director | \$9,000.00 | \$ - | \$ - | \$ - | 0.10 FTE |
| Project Manager/Educator | \$10,400.00 | | | | 0.20 FTE |
| Educator Assistant | \$5,700.00 | | | | 0.15 FTE |
| Educator Assistant | \$5,700.00 | | | | 0.15 FTE |
| Fiscal/Admin Assistant | \$3,000.00 | | | | 0.05 FTE |
| PERSONNEL - Other Costs | | | | | |
| Fringe Benefits | \$9,213.00 | \$ - | \$ - | \$ - | Based on 0.27 of salaries |
| CONTRACTUAL SERVICES - Administrative | | | | | |
| Accounting and payroll services | \$9,600.00 | | \$ - | \$ - | Accounting and payroll services for 5 employees 800/mo x 12 months |
| | \$0.00 | \$ - | \$ - | \$ - | |
| CONTRACTUAL SERVICES - Programmatic | | | | | |
| | \$0.00 | \$ - | \$ - | \$ - | |
| | \$0.00 | \$ - | \$ - | \$ - | |
| DISTRIBUTIONS | | | | | |
| | \$0.00 | \$ - | \$ - | \$ - | |
| | \$0.00 | \$ - | \$ - | \$ - | |
| EQUIPMENT - Lease/Rental | | | | | |
| Porta-potty handicap model rental | \$1,050.00 | \$ - | \$ - | \$ - | Based on 1unit each day x 3 days |
| | \$0.00 | \$ - | \$ - | \$ - | |
| EQUIPMENT - Purchase | | | | | |
| | \$0.00 | \$ - | \$ - | \$ - | |
| | \$0.00 | \$ - | \$ - | \$ - | |
| FACILITIES - Lease/Rental | | | | | |
| | \$0.00 | \$ - | \$ - | \$ - | |
| | \$0.00 | \$ - | \$ - | \$ - | |
| FACILITIES - Utilities | | | | | |
| | \$0.00 | \$ - | \$ - | \$ - | |
| | \$0.00 | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Honorarium | | | | | |
| | \$0.00 | \$ - | \$ - | \$ - | |
| | \$0.00 | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Insurance | | | | | |
| | \$0.00 | \$ - | \$ - | \$ - | |
| | \$0.00 | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Mileage | | | | | |
| | \$0.00 | \$ - | \$ - | \$ - | |
| | \$0.00 | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Other Costs | | | | | |
| | \$0.00 | \$ - | \$ - | \$ - | |
| | \$0.00 | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Postage, Freight, Delivery | | | | | |
| | \$0.00 | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Publication and Printing | | | | | |

| | | | | | |
|--|-------------|-------------|------|--------|--|
| | \$0.00 | \$ - | | \$ - | |
| | \$0.00 | \$ - | \$ - | \$ - | |
| OTHER EXPENSES- Repair & Maintenance | | | | | |
| | \$0.00 | \$ - | \$ - | \$ - | |
| | \$0.00 | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Staff Training | | | | | |
| | \$0.00 | \$ - | \$ - | \$ - | |
| | \$0.00 | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Supplies | | | | | |
| General office supplies | \$800.00 | | | | Color/black ink \$400 Paper, pens, other office supplies \$400 |
| Storage cabinet | \$200.00 | | | | Cabinet with lock to store program materials \$200 |
| PROGRAM ACTIVITIES | | | | | |
| Materials for Hawaiian language learning sessions | \$2,448.00 | | | | Manipulatives, binders, books and other learning materials need for in person Hawaiian language instruction. |
| Materials for 'ohana-based Hawaiian language gatherings | \$3,355.00 | | | | 'ohe kapala kits, brown paper, paint, raffia, lei needles, ulu maika, planters, gloves, fish nets, etc. |
| Hawaiian language resource materials for children to support learning at home. | \$1,914.00 | | | | 'Eke, Hawaiian language children's books and activities |
| Food for project participants | | \$ 9,250.00 | \$ - | \$ - | food for project participants 37 sessions x \$250 will be paid with non OHA federal funds |
| TRAVEL AND TRANSPORTATION | | | | | |
| | \$0.00 | \$ - | \$ - | \$ - | |
| | \$0.00 | \$ - | \$ - | \$ - | |
| REQUESTED OHA FUNDS BUDGET: | \$62,380.00 | | | | |
| CASH MATCH FUNDS: | | \$ 9,250.00 | | 15% | % of Match |
| Partner Organization Match Funds: | | \$ - | | | |
| Other Funds: | | | | \$ - | |
| YEAR 1 Total Project Cost: | | | \$ | 71,630 | |

**‘OHANA-BASED PRACTICES IN PERPETUATION OF ‘ŌLELO HAWAI‘I:
COMMUNITY RESEARCH GRANTS APPLICANT PROFILES**

| | | |
|---|--|--|
| Organization | ‘Aha Pūnana Leo, Inc. | |
| Project Title | Noi‘i OHA | |
| Average Score: 91 | Est. NH Impacted: 285 NH participants | Project Location: Hawai‘i, Kaua‘i, Maui, Moloka‘i, O‘ahu |
| Amount Requested | \$62,388 | |
| Strategic Foundation | ‘Ohana and Mo‘omeheu | |
| Outcome Alignment | Outcome 4.1 Preservation and perpetuation of Hawaiian language, culture, traditions, identity and sense of lāhui. | |
| Project Goal | To determine if the implementation of ‘Aha Pūnana Leo’s online Hawaiian language videos, virtual coursework and gatherings geared toward supporting ‘ohana with keiki in Hawaiian medium early childhood education increases the use and comfort/fluency in Hawaiian language by the ‘ohana who participate in the program. | |
| Reviewer Comments | <ul style="list-style-type: none"> • Project, staff, and budget are clearly explained and thoughtfully mapped out. Organization and personnel have previous experience implementing data collection and already established relationships with participants. • This applicant has addressed all of the requirements of the application itself. Excellent submission and program. | |
| External Reviewer Scores | Average 91 (89, 91, 93) | |
| External Reviewer Award Recommendations | Award, Award, Award | |
| Board of Directors | President: Kauanoe Kamanā - Associate Professor Secretary: Mālia ‘Alohilani Rogers - School Academic Director | |
| Executive Staff | Member: Larry Kimura - Assistant Professor Member: William H. Wilson (Pila) – Professor Member: R. Keawe Lopes Jr. - Assistant Professor Member: Kī‘ope Raymond - Associate Professor Member: Hulilauākea Kamanā Wilson | |

ATTACHMENT I. BUDGET AND BUDGET JUSTIFICATION FORM

YEAR 1

| BUDGET CATEGORY - Item | Requested OHA Funds Budget | Cash Match Funds | Partner Organization Match Funds (if any) | Other Funds (if any) | Description & Justification |
|--|-------------------------------------|------------------------|--|----------------------------|--|
| PERSONNEL - Salaries | | | | | |
| Project Director, .55 FTE | \$32,198 | \$ - | \$ - | \$ - | To design and implement data collection activities, coordinate and prepare communications and meetings with project participants and project implementation team. Manage administrative tasks throughout the project. Assist with database management. |
| \$28.37 x 94.58 hours x 12 months | | | | | |
| Professional Development Director, .1 FTE | \$7,500 | | | | To facilitate communication between the Project Director and Director of Kula Kamali'i to ensure effective project implementation. |
| \$36.06 x 17.33 hours x 12 months | | | | | |
| PERSONNEL - Other Costs | | | | | |
| Fringe (.28%) | \$ 11,115 | \$ - | \$ - | \$ - | Taxes, medical, retirement |
| | \$ - | \$ - | \$ - | \$ - | |
| CONTRACTUAL SERVICES - Administrative | | | | | |
| Account services | \$4,466 | \$ - | \$ - | \$ - | Payroll, fiscal and accounting services |
| | \$ - | \$ - | \$ - | \$ - | |
| CONTRACTUAL SERVICES - Programmatic | | | | | |
| Economy 4 GB Dedicated Server - GoDaddy | \$2,069 | \$ - | \$ - | \$ - | Dedicated server is essential for hosting online support Hawaiian language materials, data collection survey and communications. |
| | \$ - | \$ - | \$ - | \$ - | |
| DISTRIBUTIONS | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| EQUIPMENT - Lease/Rental | | | | | |
| Copy Machine | \$540 | \$ - | \$ - | \$ - | Pro Rata share of copy share costs for copying data collection tools \$45.00/12 months |
| EQUIPMENT - Purchase | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| FACILITIES - Lease/Rental | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| FACILITIES - Utilities | | | | | |
| Utilities | \$840 | \$ - | \$ - | \$ - | Pro Rata share for Project Director utilities for project administration and activities \$70/month x 12 |
| Telephone / Internet Service | \$2,400 | \$ - | \$ - | \$ - | Pro Rata share for Project Director phone/internet connectivity \$200 X 12 |
| OTHER EXPENSES - Honorarium | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Insurance | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |

| | | | | | |
|--|-----------|-----------|------|------|--|
| OTHER EXPENSES - Mileage | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Other Costs | | | | | |
| Zoom Platform | \$700 | \$ - | \$ - | \$ - | Zoom platform with language interpretation feature for meetings with participants in Hawaiian with English interpretation. |
| OTHER EXPENSES - Postage, Freight, Delivery | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Publication & Printing | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES- Repair & Maintenance | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Staff Training | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Supplies | | | | | |
| Office Supplies | \$560 | \$ - | \$ - | \$ - | General office supplies |
| PROGRAM ACTIVITIES | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| | \$ - | \$ - | \$ - | \$ - | |
| TRAVEL AND TRANSPORTATION | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| | \$ - | \$ - | \$ - | \$ - | |
| REQUESTED OHA FUNDS BUDGET: | \$ 62,388 | | | | |
| CASH MATCH FUNDS: | | \$ - | | 0% | % of Match |
| Partner Organization Match Funds: | | \$ - | | | |
| Other Funds: | | | | \$ - | |
| YEAR 1 Total Project Cost: | | \$ 62,388 | | | |

**‘OHANA-BASED PRACTICES IN PERPETUATION OF ‘ŌLELO HAWAI‘I:
COMMUNITY RESEARCH GRANTS APPLICANT PROFILES**

| | | |
|---|---|------------------------|
| Organization | Ke Kula ‘o Pi‘ilani | |
| Project Title | Ka Piko Kaiao | |
| Average Score: 89 | Est. NH Impacted: 80 NH participants | Project Location: Maui |
| Amount Requested | \$62,000 | |
| Strategic Foundation | ‘Ohana and Mo‘omeheu | |
| Outcome Alignment | Outcome 4.1 Preservation and perpetuation of Hawaiian language, culture, traditions, identity and sense of lāhui. | |
| Project Goal | To determine whether the implementation of our Ka Piko Kaiao program to educate parents and caregivers of our elementary students and supporting community members in ‘ōlelo Hawai‘i and cultural practices increases the reported use of ‘ōlelo Hawai‘i and Hawaiian cultural practices within the households of our school families. | |
| Reviewer Comments | <ul style="list-style-type: none"> • Program activities are in support of overall goals and staff and organization have the expertise and experience to implement the program. • Clearly shows how the community was involved and how the organization has a connection to the community. Key points from the application include: <ul style="list-style-type: none"> -developed in response to feedback from parents, caregivers, and 'ohana -suggestions and request were made for the school to provide classes specifically for parents and families to learn 'olelo Hawaii -with open lines of communication, re receive real-time and constant feedback on our programs -we maintain intimate connections with parents, caregivers, etc. | |
| External Reviewer Scores | Average 89 (87, 90, 90) | |
| External Reviewer Award Recommendations | Award, Award, Award | |
| Board of Directors | President : Bryce Thayer Treasurer: Kimberly Thayer Secretary: Ashley Awakea Lindsey (Native Hawaiian) | |
| Executive Staff | Director: Kapā Oliveira (NH) Director: Luana Kawa‘a (NH) Director: Joy Aulani Takatsuka Director: Kulia Pahia (NH) Director: Anna Eckart-Dodd Director: Keōmailani Eaton (NH) Cultural Advisor: Kumu Kapono‘ai Molitau | |

BUDGET AND BUDGET JUSTIFICATION FORM

YEAR 1

KA PIKO KAIKAO

| BUDGET CATEGORY - Item | Requested OHA Funds Budget | Cash Match Funds | Partner Organziation Match Funds (if any) | Other Funds (if any) | Description & Justification |
|--|----------------------------------|---------------------|--|-------------------------|--|
| PERSONNEL - Salaries | | | | | |
| Po'okula Pouhana (Head of School, ED) | \$ 18,000 | \$ 3,750.00 | \$ - | \$ - | to serve as Ka Piko Kaiao Kumu - design, teach beginner level; classes weekly for 10mos; 2mos planning, prep, data collection, analysis |
| Mo'ohana Ha'awina (Curriculum Specialist) | \$ 20,000 | \$ 4,000.00 | \$ - | \$ - | to serve as Ka Piko Kaiao Kumu - design, teach intermediate level; classes weekly for 10mos; 2mos planning, research design, data collection, analysis |
| Po'o Lawelawe Hana (Administrative Specialist) | \$ 6,000 | \$ 1,500 | \$ - | \$ - | Project manager for duration of grant; data collection and analysis |
| PERSONNEL - Other Costs | | | | | |
| Fringe benefits | \$ 3,800 | \$ 1,200.00 | \$ - | \$ - | Pro rata share of payroll taxes and fringe benefits for 3 positions above |
| | \$ - | \$ - | \$ - | \$ - | |
| CONTRACTUAL SERVICES - Administrative | | | | | |
| Payroll service | \$ 1,100 | \$ 200.00 | \$ - | \$ - | Pro rata share of service fees for 1 year |
| Accounting | \$ 1,000 | \$ 1,000.00 | \$ - | \$ - | Accounting service |
| CONTRACTUAL SERVICES - Programmatic | | | | | |
| Ka Piko Kaiao childcare | \$ 3,000 | \$ - | \$ - | \$ - | childcare service for beginner and intermediate Ka Piko Kaiao classes, weekly for 10mos |
| | \$ - | \$ - | \$ - | \$ - | |
| DISTRIBUTIONS | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| | \$ - | \$ - | \$ - | \$ - | |
| EQUIPMENT - Lease/Rental | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| | \$ - | \$ - | \$ - | \$ - | |
| EQUIPMENT - Purchase | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| | \$ - | \$ - | \$ - | \$ - | |
| FACILITIES - Lease/Rental | | | | | |
| Campus lease rent | \$ 3,800 | \$ 1,000.00 | \$ - | \$ - | Pro rata share of rent for 1 year |
| | \$ - | \$ - | \$ - | \$ - | |
| FACILITIES - Utilities | | | | | |
| Telephone and Internet service | \$ 500 | \$ - | \$ - | \$ - | Pro rata share of service for 1 year |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Honorarium | | | | | |
| Honorarium for guest practitioners | \$ 1,000 | \$ - | \$ - | \$ - | \$100 x 5 guest practitioners x 2 classes each |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Insurance | | | | | |
| General Liability coverage | \$ 1,000 | \$ - | \$ - | \$ - | Pro rata share of general liability coverage for 1yr |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Mileage | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Other Costs | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Postage, Freight, Delivery | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |

BUDGET AND BUDGET JUSTIFICATION FORM

YEAR 1

KA PIKO KAIAO

| BUDGET CATEGORY - Item | Requested OHA Funds Budget | Cash Match Funds | Partner Organization Match Funds (if any) | Other Funds (if any) | Description & Justification |
|--|----------------------------------|---------------------|--|-------------------------|--|
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Publication & Printing | | | | | |
| Printing & Copying | \$ 1,100 | \$ - | \$ - | \$ - | 25% of monthly cost of copier lease and paper that is \$325/mo for 10 months |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES- Repair & Maintenance | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Staff Training | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Supplies | | | | | |
| Office supplies | \$ 200 | \$ - | \$ - | \$ - | organizational items, pens, file folders, binders, etc. |
| | \$ - | \$ - | \$ - | \$ - | |
| PROGRAM ACTIVITIES | | | | | |
| Workshop supplies | \$ 1,500 | \$ 1,500.00 | \$ - | \$ - | Supplies for activities conducted during practitioner workshops, may include farming and planting tools, woodworking tools, featherwork and lei materials and implements, stoneworking tools and equipment, etc. |
| | \$ - | \$ - | \$ - | \$ - | |
| TRAVEL AND TRANSPORTATION | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| | \$ - | \$ - | \$ - | \$ - | |
| REQUESTED OHA FUNDS BUDGET: | \$ 62,000 | | | | |
| CASH MATCH FUNDS: | | \$ 14,150.00 | | 23% | % of Match |
| Partner Organization Match Funds: | | \$ - | | | |
| Other Funds: | | | | \$ - | |
| YEAR 1 Total Project Cost: | | \$ 76,150 | | | |

**‘OHANA-BASED PRACTICES IN PERPETUATION OF ‘ŌLELO HAWAI‘I:
COMMUNITY RESEARCH GRANTS APPLICANT PROFILES**

| | | |
|---|---|---------------------------|
| Organization | Hui o Hanohano | |
| Project Title | Pilināhāleo | |
| Average Score: 80 | Est. NH Impacted: 30 NH participants | Project Location: Hawai‘i |
| Amount Requested | \$62,000 | |
| Strategic Foundation | ‘Ohana and Mo‘omeheu | |
| Outcome Alignment | Outcome 4.1 Preservation and perpetuation of Hawaiian language, culture, traditions, identity and sense of lāhui. | |
| Project Goal | To determine whether the development and implementation of ‘ohana community in ‘ōlelo Hawai‘i and ‘ike Hawai‘i events, workshops and weekly gatherings that will increase the reported use of ‘ōlelo Hawai‘i and mo‘omeheu Hawai‘i within the home and the greater community by having 15 participating families engaged in learning the Hawaiian Language and Culture. | |
| Reviewer Comments | <ul style="list-style-type: none"> • Love the localized community efforts to perpetuate mo‘omeheu and guided by kupuna Pānui. • Overall intent of the program aligns with the long-term community goal and OHA's strategic outcome 4 | |
| External Reviewer Scores | Average 80 (75, 81, 85) | |
| External Reviewer Award Recommendations | Award, Award, Award | |
| Board of Directors | President: Leina‘ala Fruean Treasurer: Lancine Pascubillo | |
| Executive Staff | Director: Kauhane Holeco Project Manager: Sheena Kawaii Wong Project Director: Alapa‘i Kaulia Project Assistant: Kehau Alani | |

BUDGET AND BUDGET JUSTIFICATION FORM PILINĀHĀLEO

YEAR 1

| BUDGET CATEGORY - Item | Requested OHA Funds Budget | Cash Match Funds | Partner Organization Match Funds (if any) | Other Funds (if any) | Description & Justification |
|--|----------------------------------|---------------------|--|-------------------------|---|
| PERSONNEL - Salaries | | | | | |
| Project Director/Kumu | \$ 8,100 | | \$ - | \$ 1,500.00 | year. The overall responsibilities for the successful initiation, planning, design, execution, monitoring. |
| Kumu/Program Manager | \$ 5,400 | \$ - | \$ - | \$ 900.00 | To supervise the execution of Pilināhāleo approach for monthly workshops and coordinating 'ohana community-based Hawaiian language ha'awina programs and collaborating with program director in collecting and analyzing data. The PTE position is at 10/hrs per month. |
| Program Site Coordinator/Kumu 'ohana-based Education (monthly) | \$ 3,000 | \$ - | \$ - | \$ 500.00 | The Site Coordinator PTE position working 5 hours per month. The Coordinator will oversee and facilitate all program activities at the designated location to ensure that all proposed outcomes and expectations are met for OHA grant. |
| PERSONNEL - Other Costs | | | | | |
| Fringe Benefits | \$ 1,500 | \$ - | \$ - | \$ 500.00 | 1 year of taxes for Project Director, Program Manager, and Site Coordinator |
| | \$ - | \$ - | \$ - | \$ - | |
| CONTRACTUAL SERVICES - Administrative | | | | | |
| Certified Officer /Accounting Service manager | \$ 3,000 | \$ - | \$ - | \$ 1,000.00 | The C.O. Is a Part-Time bookkeeper (PTE) @ 6 hours per month. Responsible for accuracy & legality of the payment made from OHA funds that are approved for the 'Ohana-Based Education project for Pilināhāleo. |
| | \$ - | \$ - | \$ - | \$ - | |
| CONTRACTUAL SERVICES - Programmatic | | | | | |
| 4- Servant Assistant leaders/Alaka'i | \$ 2,400 | \$ - | \$ - | \$ 1,500.00 | 4 Assistant will be paid 1 hours a week and volunteer 3 hours a week. Assistants qualification must have basic foundation in Hawaiian culture studies and Hawaiian language 'ōlelo weekly. |
| | \$ - | \$ - | \$ - | \$ - | |
| DISTRIBUTIONS | | | | | |
| None | \$ - | \$ - | \$ - | \$ - | NONE |
| | \$ - | \$ - | \$ - | \$ - | |
| EQUIPMENT - Lease/Rental | | | | | |
| None | \$ - | \$ - | \$ - | \$ - | NONE |
| | \$ - | \$ - | \$ - | \$ - | |
| EQUIPMENT - Purchase | | | | | |
| None | \$ - | \$ - | \$ - | \$ - | Non-profit already have all office equipment so no funds are needed |
| | \$ - | \$ - | \$ - | \$ - | |
| FACILITIES - Lease/Rental | | | | | |
| Office space | \$ 300 | \$ - | \$ - | \$ 300.00 | office is a donated space with an option to give a monthly donation of \$50 for electric |
| | \$ - | \$ - | \$ - | \$ - | |
| FACILITIES - Utilities | | | | | |
| 'Ohana Educational Training space | \$ 150 | \$ - | \$ - | \$ - | Training location is a space for 5 hours a week for 15 families to engage in learning Hawaiian language with their 'ohana. A yearly donation of \$100 per grant year. |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Honorarium | | | | | |
| Kupuna Expert (3 speakers) | \$ 500 | \$ - | \$ - | \$ 500.00 | 10 workshops per year and 3 kupuna advisor and monitors at the monthly gathers (1 kupuna per month). \$100 per month is the the allotted budget. |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Insurance | | | | | |
| General Liability | \$ 650 | \$ - | \$ - | \$ 725.00 | Non-profit yearly cost for General Liability |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Mileage | | | | | |

BUDGET AND BUDGET JUSTIFICATION FORM PILINĀHĀLEO

YEAR 1

| BUDGET CATEGORY - Item | Requested OHA Funds Budget | Cash Match Funds | Partner Organization Match Funds (if any) | Other Funds (if any) | Description & Justification |
|---|----------------------------------|---------------------|--|-------------------------|--|
| None | \$ - | \$ - | \$ - | \$ - | None |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Other Costs | | | | | |
| Research/Collect Data Entry Processor/Kumu (monthly) | \$ 4,500 | \$ - | \$ - | \$ 1,000.00 | Compile all research and input all data Entry Processor will carry out operations on data to retrieve, transfer or classify information obtained from all survey's, workshops, ha'awina lessons, and community events 7 hours a month. |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Postage, Freight, Delivery | | | | | |
| None | \$ - | \$ - | \$ - | \$ - | None |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Publication & Printing | | | | | |
| None | \$ - | \$ - | \$ - | \$ - | Printing of session materials are donated and there is no charge for the cycle of the grant. |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES- Repair & Maintenance | | | | | |
| None | \$ - | \$ - | \$ - | \$ - | NONE |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Staff Training | | | | | |
| 4 staff training session per year with Hawaiian language expert that is certified in the Hawaiian language from UH Hilo or UH Mānoa. | \$ 800 | \$ - | \$ - | \$ 1,500.00 | All staff, project director, project manager and project coordinator along with volunteers will have 4 training sessions per year in Hawaiian language and Culture traditions by Kupuna or certified Hawaiian language expert. |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Supplies | | | | | |
| Paper, pens, white board, | \$ 200 | \$ - | \$ - | \$ - | For weekly lessons, monthly workshops and interaction action stations for family learning |
| | \$ - | \$ - | \$ - | \$ - | |
| PROGRAM ACTIVITIES | | | | | |
| 15- 'ohana kumu kits which includes, hua'ōlelo cards, 'alemanaka calendar, hakalama charts, Hawaiian language resource guide, and utalk Hawaiian app. | \$ 500 | \$ - | \$ - | \$ 500.00 | The non-profit has Hawaiian cultural activities and material for family training in culture and Hawaiian language, this has come from 10 years of working in the community and several other projects that has been collected for future usage. The budget for this project is \$66 per family per grant year. |
| | \$ - | \$ - | \$ - | | |
| TRAVEL AND TRANSPORTATION | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| | \$ - | \$ - | \$ - | \$ - | |
| REQUESTED OHA FUNDS BUDGET: | \$ 31,000 | | | | |
| CASH MATCH FUNDS: | \$ - | | | 0% | % of Match |
| Partner Organization Match Funds: | \$ - | | | | |
| Other Funds: | | | | \$ 10,425.00 | |
| YEAR 1 Total Project Cost: | | | | \$ 41,425 | |

BUDGET AND BUDGET JUSTIFICATION FORM PILINĀHĀLEO

YEAR 2

| BUDGET CATEGORY - Item | Requested OHA Funds Budget | Cash Match Funds | Partner Organization Match Funds (if any) | Other Funds (if any) | Description & Justification |
|--|----------------------------------|---------------------|--|-------------------------|---|
| PERSONNEL - Salaries | | | | | |
| Project Director/Kumu | \$ 8,100 | | \$ - | \$ 1,000.00 | year. The overall responsibilities for the successful initiation, planning, design, execution, monitoring. |
| Kumu/Program Manager | \$ 5,400 | \$ - | \$ - | \$ 500.00 | To supervise the execution of Pilināhāleo approach for monthly workshops and coordinating 'ohana community-based Hawaiian language ha'awina programs and collaborating with program director in collecting and analyzing data. The FTE position is at 10/hrs per month. |
| Program Site Coordinator/Kumu 'ohana-based Education (monthly) | \$ 3,000 | \$ - | \$ - | \$ 500.00 | The Site Coordinator PTE position working 5 hours per month. The Coordinator will oversee and facilitate all program activities at the designated location to ensure that all proposed outcomes and expectations are met for OHA grant. |
| Fringe Benefits | \$ 1,500 | \$ - | \$ - | | 1 year of taxes for Project Director, Program Manager, and Site Coordinator |
| | \$ - | \$ - | \$ - | | |
| Certified Officer /Accounting Service manager | \$ 3,000 | \$ - | \$ - | \$ 1,000.00 | The C.O. Is a Part-Time bookkeeper (PTE) @ 6 hours per month. Responsible for accuracy & legality of the payment made from OHA funds that are approved for the 'Ohana-Based Education project for Pilināhāleo. |
| | \$ - | \$ - | \$ - | | |
| 4- Servant Assistant leaders/Alaka'i | \$ 2,400 | \$ - | \$ - | | 4 Assistant will be paid 1 hours a week and volunteer 3 hours a week. Assistants qualification must have basic foundation in Hawaiian culture studies and Hawaiian language 'ōlelo weekly. |
| | \$ - | \$ - | \$ - | | |
| None | \$ - | \$ - | \$ - | | NONE |
| | \$ - | \$ - | \$ - | | |
| EQUIPMENT - Lease/Rental | | | | | |
| None | \$ - | \$ - | \$ - | | NONE |
| | \$ - | \$ - | \$ - | | |
| None | \$ - | \$ - | \$ - | \$ - | Non-profit already have all office equipment so no funds are needed. |
| | \$ - | \$ - | \$ - | | |
| FACILITIES - Lease/Rental | | | | | |
| Office space | \$ 300 | \$ - | \$ - | | HOH office is a donated space with an option to give a monthly donation of \$50 for electric. |
| | \$ - | \$ - | \$ - | \$ - | |
| FACILITIES - Utilities | | | | | |
| 'Ohana Educational Training space | \$ 150 | \$ - | \$ - | \$ - | Training location is a space for 5 hours a week for 15 families to engage in learning Hawaiian language with their 'ohana and community volunteers. |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Honorarium | | | | | |
| Kupuna Expert (3 speakers) | \$ 500 | \$ - | \$ - | | 10 workshops per year and 3 kupuna advisor and monitors at the monthly gathers (1 kupuna per month). \$100 per month is the the allotted budget. |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Insurance | | | | | |
| General Liability | \$ 650 | \$ - | \$ - | \$ 725.00 | Non-profit yearly cost for General Liability |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Mileage | | | | | |

BUDGET AND BUDGET JUSTIFICATION FORM PILINĀHĀLEO

YEAR 2

| BUDGET CATEGORY - Item | Requested OHA Funds Budget | Cash Match Funds | Partner Organization Match Funds (if any) | Other Funds (if any) | Description & Justification |
|---|----------------------------------|---------------------|--|-------------------------|--|
| None | \$ - | \$ - | \$ - | \$ - | None |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Other Costs | | | | | |
| Research/Collect Data Entry Processor/Kumu (monthly) | \$ 4,500 | \$ - | \$ - | \$ 1,000.00 | Compile all research and input all data Entry Processor will carry out operations on data to retrieve, transfer or classify information obtained from all survey's, workshops, ha'awina lessons, and community events 7 hours a month. |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Postage, Freight, Delivery | | | | | |
| None | \$ - | \$ - | \$ - | \$ - | None |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Publication & Printing | | | | | |
| None | \$ - | \$ - | \$ - | \$ - | Printing of session materials are donated and there is no charge for the cycle of the grant. |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES- Repair & Maintenance | | | | | |
| None | \$ - | \$ - | \$ - | \$ - | NONE |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Staff Training | | | | | |
| 4 staff training session per year with Hawaiian language expert that is certified in the Hawaiian language from UH Hilo or UH Mānoa. | \$ 800 | \$ - | \$ - | | All staff, project director, project manager and project coordinator along with volunteers will have 4 training sessions per year in Hawaiian language and Culture traditions by Kupuna or certified Hawaiian language expert. |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Supplies | | | | | |
| Paper, pens, white board, | \$ 200 | \$ - | \$ - | \$ - | |
| | \$ - | \$ - | \$ - | \$ - | |
| PROGRAM ACTIVITIES | | | | | |
| 15- 'ohana kumu kits which includes, hua'ōlelo cards, 'alemanaka calendar, hakalama charts, Hawaiian language resource guide, and utalk Hawaiian app. | \$ 500 | \$ - | \$ - | | The non-profit has Hawaiian activity and material for family training in culture and Hawaiian language, this has come from 10 years of working in the community and several other projects that has been collected for future usage. The budget for this project is \$66 per family. |
| | \$ - | \$ - | \$ - | | |
| TRAVEL AND TRANSPORTATION | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| | \$ - | \$ - | \$ - | \$ - | |
| REQUESTED OHA FUNDS BUDGET: | \$ 31,000 | | | | |
| CASH MATCH FUNDS: | \$ - | | | 0% | % of Match |
| Partner Organization Match Funds: | \$ - | | | | |
| Other Funds: | | | | \$ 4,725.00 | |
| YEAR 2 Total Project Cost: | | | | \$ 35,725 | |

**‘OHANA-BASED PRACTICES IN PERPETUATION OF ‘ŌLELO HAWAI‘I:
COMMUNITY RESEARCH GRANTS APPLICANT PROFILES**

| | | |
|---|---|---------------------------|
| Organization | Ka La‘i a ‘Ehu | |
| Project Title | Pai Heluhelu | |
| Average Score: 45 | Est. NH Impacted: not indicated | Project Location: Hawai‘i |
| Amount Requested | \$17,020 | |
| Strategic Foundation | ‘Ohana and Mo‘omeheu | |
| Outcome Alignment | Outcome 4.1 Preservation and perpetuation of Hawaiian language, culture, traditions, identity and sense of lāhui. | |
| Project Goal | To implement a structured Hawaiian literacy program with the support of fluent Hawaiian educators from Ke kula o ‘Ehunuikaimalino, Pūnana Leo o Kona, and other community stakeholders. | |
| Reviewer Comments | <ul style="list-style-type: none"> • The program activities, how they will be conducted, and by whom are unclear. The data to be collected and analyzed are also unclear. Along with personnel experience, related past experience operating a similar program or grant were not provided. Fiscal procedures for accounting were not provided. • I like you identified an indicator by targeting 12% increase of proficiency in the first year among haumāna, and how will this lead to 50% 'ōlelo normalization of total population in West Hawai‘i in 3-years? Will the ripple effect be exponential in year-2 and 3? | |
| External Reviewer Scores | Average 45 (56, 33, 47) | |
| External Reviewer Award Recommendations | Do Not Award, Do Not Award, Do Not Award | |
| Board of Directors | President: Tiare HewLen Vice-President: Melveen Kaupiko Treasurer: Kina‘u Camach | |
| Executive Staff | Project Coordinator: Alapa‘i Kaulia Project Support: Tiana Lau | |

BUDGET AND BUDGET JUSTIFICATION FORM
YEAR 1

| BUDGET CATEGORY - Item | Requested OHA Funds Budget | Cash Match Funds | Partner Organizational Match Funds (if any) | Other Funds (if any) | Description & Justification |
|--|-----------------------------------|-------------------------|--|-----------------------------|---|
| PERSONNEL - Salaries | | | | | |
| Program Director | \$ 800 | | \$ - | \$400 | 40 hours of marketing, program coordinating and open data setup (\$400 is in-kind hours) |
| Various kumu | \$ - | \$ - | \$ - | \$ 800.00 | In-kind volunteer time for collaborating w/Program Director and Manager for implementing writing competition and reading program. |
| PERSONNEL - Other Costs | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| | \$ - | \$ - | \$ - | \$ - | |
| CONTRACTUAL SERVICES - Administrative | | | | | |
| Program Manager | \$ 2,400 | | \$ - | | \$20/hr at 10 hrs per month for 12 months for data and report collecting. Administrative support. |
| | \$ - | \$ - | \$ - | \$ - | |
| CONTRACTUAL SERVICES - Programmatic | | | | | |
| IT Web design | \$ 8,246 | \$ - | \$ - | \$ - | Digital Platform for digital publication and main public engagement. Means for participants to track progress. |
| | \$ - | \$ - | \$ - | \$ - | |
| DISTRIBUTIONS | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| | \$ - | \$ - | \$ - | \$ - | |
| EQUIPMENT - Lease/Rental | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| | \$ - | \$ - | \$ - | \$ - | |
| EQUIPMENT - Purchase | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| | \$ - | \$ - | \$ - | \$ - | |
| FACILITIES - Lease/Rental | | | | | |
| Honalo Business Center #201 | \$ - | \$3,600.00 | \$ - | \$ - | Office space to hold all materials, office supply |
| | \$ - | \$ - | \$ - | \$ - | |
| FACILITIES - Utilities | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Honorarium | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Insurance | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Mileage | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Other Costs | | | | | |

| | | | | | |
|--|-----------|-------------------|------|--------------------|---|
| | \$ - | \$ - | \$ - | \$ - | |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Postage, Freight, Delivery | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Publication & Printing | | | | | |
| Printing material | \$ - | \$ 200.00 | \$ - | \$ - | Printing material for Dialogical Reading Strategies and other support materials |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES- Repair & Maintenance | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Staff Training | | | | | |
| | \$ - | \$ - | \$ - | \$ - | |
| | \$ - | \$ - | \$ - | \$ - | |
| OTHER EXPENSES - Supplies | | | | | |
| Learning Resources | \$ 574 | \$ - | \$ - | \$ - | Alemanaka Roma, Education resources, nonbook items etc. |
| | \$ - | \$ - | \$ - | \$ - | |
| PROGRAM ACTIVITIES | | | | | |
| Hale Kuamo'o | \$ 3,000 | \$ - | \$ - | \$ - | Books, resources |
| Kamehameha | \$ 2,000 | \$ - | \$ - | \$ - | Books, resources |
| TRAVEL AND TRANSPORTATION | | | | | |
| Gas | \$ - | \$ 200.00 | \$ - | \$ - | Travel to Hilo/Waimea 4x to pickup book orders. |
| | \$ - | \$ - | \$ - | \$ - | |
| REQUESTED OHA FUNDS | \$ 17,020 | | | | |
| CASH MATCH FUNDS: | | \$4,000.00 | | 24% | % of Match |
| Partner Organization Match Funds: | | \$ - | | | |
| Other Funds: | | | | \$ 1,200.00 | |
| YEAR 1 Total Project Cost: | | \$ 22,220 | | | |