



**STATE OF HAWAII
OFFICE OF HAWAIIAN AFFAIRS
560 NORTH NIMITZ HIGHWAY, SUITE 200
HONOLULU, HAWAII 96817**

October 14, 2022

**REQUEST FOR QUOTES (RFQ) NO. LLP 2023-008
STEWARDSHIP SERVICES FOR WAIALUA COURTHOUSE**

**Addendum No. 2
Response to Questions**

- 1. Q: In order to effectively quote listed jobs that need to be performed, please expand a little on each, such as repainting - all interior and exterior? Fencing - what type and size? Lighting fixtures - what type and how many? Wood floors - what type and quantity? Parking lamps - what type and how many??**

A: The quote should reflect the time and effort for the awarded vendor to perform the Assessment of needed repair work, see Scope of Work, Section A., as opposed to quoting each task.

- 2. Q: Would it be possible to disclose previous steward's contract amount so we can avoid over or under bidding? If not, maybe a ballpark figure?**

A: In terms of budget, this solicitation adheres to the Hawaii Revised Statutes (HRS) Section 103D-305 and Hawaii Administrative Rules (HAR) Chapters 3-120 to 3-132.

- 3. Q: Are we allowed to revisit site after above questions are answered to take measurements and miscellaneous to complete quote?**

A: Measurements can be performed once the vendor is awarded. This should be performed as part of the Assessment included in the Scope of Work.

- 4. Q: If all jobs require the same material in all perspective bids, the only difference would be the labor cost. Would you except our hourly rates as an offer?**

A: The quote should reflect the time and effort for the awarded vendor to perform the Assessment of needed repair work, see Scope of Work, Section A., as opposed to quoting each task. The Scope of Work includes the following as described in the RFQ:

- i. Property Repair Assessment
- ii. Property Repair Plan & Other Supporting Documentation
- iii. Collaboration and Engagement with Other Vendors
- iv. Limited Vegetation and Landscape Maintenance
- v. Parking Lot Management
- vi. Educational/Cultural Programming and Community Gathering Activities
- vii. Security
- viii. Reporting Requirements

5. Q: What are the awarded vendor's responsibilities for the Educational/Cultural Programming & Community Gathering Activities?

A: The awarded vendor will be responsible for facilitating (includes coordinating and hosting) community activities at the Waiialua Courthouse as requested by community members or by OHA. The vendor will communicate community requests to OHA for concurrence to proceed.

6. Q: Will permitting be required for repair projects?

A: As the Waiialua Courthouse is a historic property, the State Historic Preservation Division (SHPD) will need to be consulted before proceeding with certain projects. Permitting may be required depending on the project.

7. Q: Is the offeror providing a GC quote or individual project quotes?

A: No, the offeror does not need to provide quotes for each individual repair project. The quote should reflect the time and effort for the awarded vendor to perform the Scope of Work as listed in the RFQ:

- i. Property Repair Assessment
- ii. Property Repair Plan & Other Supporting Documentation
- iii. Collaboration and Engagement with Other Vendors
- iv. Limited Vegetation and Landscape Maintenance
- v. Parking Lot Management
- vi. Educational/Cultural Programming and Community Gathering Activities
- vii. Security
- viii. Reporting Requirements