



**STATE OF HAWAII OFFICE OF  
HAWAIIAN AFFAIRS  
560 NORTH NIMITZ HIGHWAY, SUITE 200  
HONOLULU, HAWAII 96817**

April 11, 2019

**REQUEST FOR QUOTES – RFQ HI 2019-34**

**PRINTING OF HAUMEA REPORT AND EXECUTIVE SUMMARY**

**To All Interested Parties:**

Notice is hereby given that the Office of Hawaiian Affairs (hereinafter “OHA”) will be accepting quotes from interested vendors to print the Haumea Report and Executive Summary.

**Quotes shall be received through the HIePRO website by 2:00 p.m. HST on Wednesday, April 17, 2019. All quotes received must include the Exhibit 1: Offer Form. Only a single award will be made to the lowest, responsive and responsible quote and subject to the availability of funding.**

The RFQ may be canceled when it is determined to be in the best interest of the OHA. If you have any questions, you may contact Jennifer Lau, Procurement Specialist, by email at [jenniferl@oha.org](mailto:jenniferl@oha.org) or by phone at (808) 594-1815.

**I. PRINTING REQUIREMENTS**

The interested Vendor shall provide quotes for the quantities of 500, 1,000, and 1,500, the cost per unit per quantity, and the total cost including tax using the Exhibit 1: Offer Form.

**A. Haumea Report**

- 134 pages;
- Main Component OHA: Haumea Report, 4pp Cvr;
- Cover: Eighty pound (80#) Pacesetter Silk Cover or similar;
- Text: Eighty pound (80#) Pacesetter Silk Book or similar;
- Double-sided print with Four Color process inks to include bleeds;
- Flat Size: 17 X 11, Final Size: 8.5 X 11, Half-fold;
- Inks: 4/4: HP 4color / HP 4color;
- Stitching type to be recommended by vendor based on paper stock and weight;
- Standard Packing;

- Local Delivery;
- Digital files are ready to be sent to vendor; and
- **Delivery to OHA by: Friday, May 10, 2019.**

B. Executive Summary

- 4 pages;
- Main Component OHA: Haumea Executive Summary, 4pp Cvr;
- Double-sided print with Four Color process inks to include bleeds;
- Eighty pound (80#) Pacesetter Silk Book or similar;
- Flat Size: 17 X 11, Final Size: 8.5 X 11, Half-fold;
- Inks: 4/4: HP 4color / HP 4color;
- Standard Packing;
- Local Delivery;
- Digital files are ready to be sent to vendor; and
- **Delivery to OHA by: Friday, May 10, 2019.**

The RFQ may be canceled when it is determined to be in the best interest of the OHA. If you have any questions, you may contact Jennifer Lau, Procurement Specialist, by email at [jenniferl@oha.org](mailto:jenniferl@oha.org) or by phone at (808) 594-1815.