NOTICE TO PROVIDERS OF PROFESSIONAL SERVICES
(PSP 2027-001)

Pursuant to §103D-304 HRS, the **Office of Hawaiian Affairs (OHA)** anticipates the need for professional services during the Fiscal Year 2027 (July 1, 2026 - June 30, 2027) and invites interested parties to submit letters of interest and statements of qualifications for the categories listed below.

Submittals must clearly state their specific category of interest, and the category must be one of those listed below. Submittals for categories other than those listed below will NOT be considered. Parties applying for more than one category must submit a SEPARATE Letter of Interest and Statement of Qualifications for EACH category.

1. GS-0110 Economist
2. GS-0131 International Relations
3. GS-1530 Statistician

Submittals must include all of the following information:

1. The name of the firm or person, the principal place of business, and location of all of its offices;
2. The age of the firm and its average number of employees over the past three (3) years;
3. The education, training, and qualifications of key members of the firm;
4. The names and phone numbers of up to five clients who may be contacted, including at least two for whom services were rendered during the preceding year;
5. Any promotional or descriptive literature which the firm desires to submit (referring to the firm's website in lieu of submitting a hard copy is not acceptable); and
6. Range of professional fees, based on hourly rates when applicable.

As an agency of the State of Hawai‘i, OHA is required to comply with the Uniform Information Practices Act which requires certain information submitted to OHA to be made available for public inspection upon request. Portions of submittals containing proprietary information that an applicant desires be kept confidential must be clearly identified and stated as such.

Submittals should be emailed to Procurement Supervisor, Michelle Jordan, at proposals@oha.org

All submittals must be received via email by the Procurement Unit of the Office of Hawaiian Affairs no later than **Friday, November 13, 2026. Other forms of submittals will <u>not</u> be accepted.** Inquiries regarding this notice can be directed to Michelle Jordan at proposals@oha.org.