

**STATE OF HAWAI'I
OFFICE OF HAWAIIAN AFFAIRS
560 N. NIMITZ HIGHWAY, SUITE 200
(VIRTUAL MEETING - VIA ZOOM WEBINAR)
COMMITTEE ON RESOURCE MANAGEMENT
MINUTES**

April 12, 2022 1:30 p.m.

ATTENDANCE:

Chairperson John Waihe'e, IV
Vice-Chairperson Luana Alapa
Trustee Leina'ala Ahu Isa
Trustee Dan Ahuna
Trustee Kaleihikina Akaka
Trustee Keli'i Akina
Trustee Brendon Kalei'aina Lee
Trustee C. Hulu Lindsey
Trustee Mililani Trask

BOT STAFF:

Crayn Akina
Melissa Wennihan

ADMINISTRATION STAFF:

Sylvia Hussey, CEO / Ka Pouhana / Administrator
Casey Brown, COO / Ka Pou Nui
Erin Nakama, IT
Everett Ohta, Corporation Counsel
Grace Chen, FS
Kevin Chak, IT
Nietzsche Ozawa, Corporation Counsel
Ramona Hinck, CFO

I. CALL TO ORDER

Chair Waihe'e calls the Committee on Resource Management meeting for Tuesday, April 12, 2022 to order at **1:30 p.m.**

Chair Waihe'e notes for the record that **PRESENT** are:

MEMBERS			AT CALL TO ORDER (1:30 p.m.)	TIME ARRIVED
CHAIR	JOHN	WAIHE'E, IV	PRESENT	
VICE CHAIR	LUANA	ALAPA	PRESENT	
TRUSTEE	LEINA'ALA	AHU ISA	PRESENT	
TRUSTEE	DAN	AHUNA	PRESENT	
TRUSTEE	KALEIHIKINA	AKAKA	PRESENT	
TRUSTEE	KELI'I	AKINA	PRESENT	
TRUSTEE	BRENDON KALEI'AINA	LEE	PRESENT	
TRUSTEE	CARMEN HULU	LINDSEY	PRESENT	
TRUSTEE	MILILANI	TRASK	PRESENT	Arrived at 1:34 p.m.

At the Call to Order, **EIGHT (8) Trustees are PRESENT**, thereby constituting a quorum.

II. PUBLIC TESTIMONY on Items Listed on the Agenda*

None

III. APPROVAL OF MINUTES

- A. March 8, 2022
- B. March 22, 2022

Trustee Lindsey moves to approve the minutes of March 8 and March 22, 2022.

Trustee Akaka seconds the motion.

Chair Waihe'e asks if there is any discussion.

There is no discussion.

Chair Waihe'e calls for a **ROLL CALL VOTE**.

TRUSTEE		1	2	'AE (YES)	A'OLE (NO)	KANALUA (ABSTAIN)	1:32 p.m. EXCUSED
LEINA'ALA	AHU ISA			X			
DAN	AHUNA			X			
KALEIHIKINA	AKAKA		2	X			
KELI'I	AKINA			X			
VICE-CHAIR LUANA	ALAPA			X			
BRENDON KALEI'ĀINA	LEE			X			
CARMEN HULU	LINDSEY	1		X			
MILILANI	TRASK						Arrived at 1:34 p.m.
CHAIR JOHN	WAIHE'E			X			
TOTAL VOTE COUNT				8	0	0	1

VOTE: [X] UNANIMOUS [] PASSED [] DEFERRED [] FAILED

Chair Waihe'e notes for the record that all members present vote 'AE (YES) and the **MOTION PASSES**.

IV. UNFINISHED BUSINESS

None

V. NEW BUSINESS

A. ACTION ITEM RM #22-05: Kakaako Makai Site A, 1101 Ala Moana Blvd, Activation of Business Plan and Nā Lama Kukui Debt Service, Non-Core Operating Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23)

Chair Waihe'e turns it over to Ka Pouhana Sylvia Hussey.

Pouhana Hussey: Thank you, Chair. I'm going to ask that CEO - Casey, CFO – Ramona, and our Financial Analyst - Grace turn on their cameras, so that we can engage with our Trustees.

Trustees, Action Item 22-05 is the culmination of the strategic approvals that the Board made from the Permitted Interaction Group back in February, to approve the activation plan for Site A plus the Nā Lama Kukui refinancing that was completed in the middle of March.

So, this action item coming here about a month later, operationalizes those authorities and we are putting it here, for your recommended approval to establish the budgets and then to adjust all the debt service items that were a result of the Nā Lama Kukui refinancing.

So, with that Chair Waihe'e, Administration will entertain any questions from Trustees about the action item.

Chair Waihe'e recognizes Trustee Lee.

Trustee Lee: Thank you, Chair Waihe'e. Thanks for that Sylvia, I think that answers my question.

So, the purpose of having the three different seemingly unrelated topics under one action item is because the budget realignments are all tied together. *Right?*

Pouhana Hussey: Right.

Trustee Lee: Okay, thanks. Thank you, Mr. Chair.

Chair Waihe'e: Thank you, Trustee Lee. *Are there any other questions?*

There are no further questions.

MOTION #1:

Re: Kaka’ako Makai Site A, 1101 Ala Moana Blvd.

Trustee Lindsey moves to:

Approve and activate the Kaka’ako Makai Site A, 1101 Ala Moana Blvd, Business Plan, Non-Core Operating Budget for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23) as detailed in Table 1. below:

Table 1. Kaka’ako Makai Site A FY 2022 Budget

CATEGORY	FY 2022
Contracts	\$2,945,459
Debt Service	26,600
Program	27,941
Total	\$3,000,000

Trustee Akaka seconds the motion.

Chair Waihe’e asks if there is any discussion.

There is no discussion.

Chair Waihe’e calls for a **ROLL CALL VOTE.**

MOTION #1							Motion: 1:35 p.m. Vote: 1:36 p.m.
TRUSTEE		1	2	'AE (YES)	A'OLE (NO)	KANALUA (ABSTAIN)	EXCUSED
LEINA'ALA	AHU ISA			X			
DAN	AHUNA				X	1: KANALUA, 2: A'OLE (NO)	
KALEIHIKINA	AKAKA		2	X			
KELI'I	AKINA			X			
RM VICE-CHAIR LUANA	ALAPA			X			
BRENDON KALEI'ĀINA	LEE				X		
CARMEN HULU	LINDSEY	1		X			
MILILANI	TRASK			X			
RM CHAIR JOHN	WAIHE'E			X			
TOTAL VOTE COUNT				7	2	0	0

VOTE: [] UNANIMOUS [X] PASSED [] DEFERRED [] FAILED

Chair Waihe’e notes for the record that SEVEN (7) members vote 'AE (YES), TWO (2) members vote A'OLE (NO), and the **MOTION PASSES.**

MOTION #2:

re: Impacts of Nā Lama Kukui Refinancing

Trustee Lindsey moves to:

Approve the budgeted uses and related expenses, associated with the Board of Trustees' authorized refinancing of Nā Lama Kukui, for the Fiscal Biennium Periods 2021-2022 (FY 22) and 2022-2023 (FY 23), as detailed in the tables below:

Table 2a: FY22 Refinancing Impacts

LOAN REFINANCING	FY 2022				
	APPROVED BUDGET	APPROVED REALIGNMENT #1	APPROVED REALIGNMENT #2	PROPOSED AI RM22-05	ADJUSTMENT
CORE BUDGET¹					
Debt Service	\$553,178	\$553,178	\$553,178	\$408,358	\$(144,820)
Program ²	-	-	-	1,717	1,717
Subtotal	\$553,178	\$553,178	\$553,178	\$410,075	\$(143,103)
KAKA'AKO MAKAI					
Debt Service	-	-	-	\$26,600	\$26,600
Program	-	-	-	27,941	27,941
Subtotal	-	-	-	\$54,541	\$54,541
NA LAMA KUKUI					
Contracts ³	\$900	\$900	\$900	\$110,000	\$109,100
Debt Service	2,550,979	2,550,979	2,550,979	2,013,821	(537,158)
Program	-	-	-	190,807	190,807
Subtotal	\$2,551,879	\$2,551,879	\$2,551,879	\$2,314,627	\$(237,252)
TOTAL	\$3,105,057	\$3,105,057	\$3,105,057	\$2,779,243	\$(325,814)

¹ Core budget's line of credit financing for OHA's governance planning initiative and other projects.

² Program expenses relating to loan refinancing, i.e., other charges, title and escrow fees.

³ Legal services relating to loan refinancing.

Table 2b: FY23 Refinancing Impacts

LOAN REFINANCING	FY 2023				
	APPROVED BUDGET	APPROVED REALIGNMENT #1	APPROVED REALIGNMENT #2	PROPOSED AI RM22-05	ADJUSTMENT
CORE BUDGET					
Debt Service	\$531,742	\$531,742	\$531,742	\$24,834	\$(506,908)
KAKA'AKO MAKAI					
Debt Service				83,838	83,838
NA LAMA KUKUI					
Debt Service	2,510,952	2,510,952	2,510,952	552,188	(1,958,764)
TOTAL	\$1,521,347	\$1,521,347	\$1,521,347	\$330,430	\$(1,190,917)

Trustee Akina seconds the motion.

Chair Waihe'e asks if there is any discussion.

There is no discussion.

Chair Waihe'e calls for a **ROLL CALL VOTE**.

MOTION #2						Motion: 1:37 p.m. Vote: 1:38 p.m.
TRUSTEE	1	2	'AE (YES)	A'OLE (NO)	KANALUA (ABSTAIN)	EXCUSED
LEINA'ALA AHU ISA			X			
DAN AHUNA			X			
KALEIHIKINA AKAKA			X			
KELI'I AKINA		2	X			
RM VICE-CHAIR LUANA ALAPA			X			
BRENDON KALEI'ĀINA LEE			X			
CARMEN HULU LINDSEY	1		X			
MILILANI TRASK			X			
RM CHAIR JOHN WAIHE'E			X			
TOTAL VOTE COUNT			9	0	0	0

VOTE: [X] UNANIMOUS [] PASSED [] DEFERRED [] FAILED

Chair Waihe'e notes for the record that all members present vote 'AE (YES) and the **MOTION PASSES**.

V. NEW BUSINESS

B. ACTION ITEM RM #22-06: Budget Management Policy Updates re: Carryover Provisions

Chair Waihe'e turns it over to Ka Pouhana Sylvia Hussey.

Pouhana Hussey: Thank you, Chair. Trustees, as robust as our Budget Management Policies are, in applying, Administration has found that we wanted to be explicit in our Budget Management Policies to identify multi-year carryover abilities to enable our spending in the right periods.

In the Action Item, we described a number of situations. So, on page two of the Action Item, Section IV, there's a discussion of all the number of multi-year budgets, and carryover provisions, and situations that Administration is tracking for the organization. You'll see Operating Budgets, Capital Budgets, and Project Budgets that are there. We want it to be explicit, while we have had a practice of carryover and Administration has come to the Board for those explicit authorities, putting it into policy would ensure that we're in alignment with policy, and our procedure and practice.

So, that's why Administration is bringing forward this Budget Policy Amendment to explicitly lay out the authorities over multi-year, multiple budgets. Ensuring that we're aligned with the spending policies that are in place, and so in that discussion, you will also see further on in that section why the guardrails, around looking at each case.

So, one of the first examples we provide is that, because we have prioritized Public Land Trust Revenues to be identified for Grants or Beneficiary and Community investments; if there is a need for us to spend that money in the following year, whether by process or otherwise, right now, our policies don't provide explicitly for that.

We have implicitly operated on that, because we brought that back to the Board for explicit authority to carry-over dollars. This amendment ensures that it is codified in policy.

In that section, you'll also see a number of other considerations. When it is impacted by the Native Hawaiian Trust Fund Spending Policy. Administration before bringing any recommendations to the Board will discuss and analyze what the impact on spending policy would be.

I will leave that Chair Waihe'e to the Trustees, if there are any questions on the examples, or the reasons for the Budget Management Policy Amendment.

Chair Waihe'e recognizes Trustee Akina.

Trustee Akina: Thank you, Chair. I just have a question for Ka Pouhana.

Will any of these adjustments or realignments result in negative outcomes for some of the organization's reduction of Grants funding?

Pouhana Hussey: No, most of the Grants adjustments are because - if the entity declines an award, and we've had those situations. What we want the ability to do, is to gather that unspent, and redeploy it. So, either re-award it or push it into the next cycle.

One of the changes that we have implemented with Grants budgeting is that we are opening two cycles, at least, for most of the granting cycles. With the 'Ahahui Event cycles we are actually opening four cycles, so any unused budget or uncommitted would just be pushed into the next cycle and make those resources available. Or, as the Grants are closing out for the year, if they're unspent, that allows for those funds to be pushed forward for further awarding.

Trustee Akina: Thank you very much.

Chair Waihe'e recognizes Trustee Lee.

Trustee Lee: Thank you, Mr. Chair.

Ka Pouhana, so to put it simply, this is just an encumbrance policy, right?

Now we have codified that - so if we don't spend it, for whatever reason, the organization will now still consider that money encumbered so we know we're going to spend it, because it's still encumbered. We now have a policy that states that.

Pouhana Hussey: So conceptually, yes.

Trustee Lee: I know I'm putting it really, simply.

Pouhana Hussey: Encumbrance has a very, specific, accounting term; like for general funds.

For the general funds, the encumbrance does need to be done by June 30th, because that's what the proviso was given. So, we need to be mindful of when we're spending that money to ensure that we do encumber those by June 30th.

Any other grants for Trust Funds, because they are Trust Funds, the Trustees can decide when that is. So, if we need to push that forward or string that out, for a capital project, the Trustees have that authority. And this policy amendment helps to make that very clear.

Trustee Lee: Right, so the policy helps Administration, not necessarily to have to come back to the Trustees every single time.

Pouhana Hussey: Correct I mean we would come to...

Trustee Lee: I understand that.

Pouhana Hussey: Yeah.

Chair Waihe'e asks if there is any further discussion.

There is no further discussion.

Trustee Lindsey moves to:

Approve the addition of item 3.45.g. to section 3045 Budget Management of the Executive Policy Manual as follows (and at Attachment A in its entirety):

3.45.g. Multi-Year, Carryover. Multi-year budgets and/or carryover budget provisions (e.g., programs, projects), as a part of the budget evaluation activities described above, are to be presented to the Board for action including all projected impacts on related policies (e.g., spending, cash management) and other considerations (e.g., funding source).

Vice-Chair Alapa seconds the motion.

Chair Waihe'e asks if there is any discussion.

There is no further discussion.

Chair Waihe'e calls for a **ROLL CALL VOTE**.

TRUSTEE		1	2	'AE (YES)	A'OLE (NO)	KANALUA (ABSTAIN)	Motion: 1:45 p.m. Vote: 1:46 p.m. EXCUSED
LEINA'ALA	AHU ISA			X			
DAN	AHUNA			X			
KALEIHIKINA	AKAKA			X			
KELI'I	AKINA			X			
VICE-CHAIR LUANA	ALAPA		2	X			
BRENDON KALEI'ĀINA	LEE			X			
CARMEN HULU	LINDSEY	1		X			
MILILANI	TRASK			X			
CHAIR JOHN	WAIHE'E			X			
TOTAL VOTE COUNT				9	0	0	0

VOTE: [X] UNANIMOUS [] PASSED [] DEFERRED [] FAILED

Chair Waihe'e notes for the record that all members present vote 'AE (YES) and the **MOTION PASSES**.

V. NEW BUSINESS

C. ACTION ITEM RM #22-07: Core Personnel, Non-Core Budget Adjustments for 2020-2021 (FY21), 2021-2022 (FY22) and 2022-2023 (FY23)

Chair Waihe'e turns it over to Ka Pouhana Sylvia Hussey.

Pouhana Hussey: Thank you, Chair. So, Trustees this is essentially a Budget Realignment, and we didn't officially call it Budget Realignment #3. Budget Realignment #3 is coming next month.

This came as a result, of again, operational needs. The first one, in particular, is the Core Personnel reclassification; we continue to be about a-third-vacant; running vacant positions in our reorganization. While as much as we are trying to recruit, we also need to operationally take other measures which are to secure third-party resources to be able to account for the operational needs that are there.

So, the first part of the Action Item is asking that, with the reorganization reserve, that the Board approved for the reorganization in the 2022 budgets; of the million dollars there's approximately \$400,000, that we were holding for any potential claims that might happen.

As we continue to analyze, of the \$400,000 we want to ask for authority to repurpose \$300,000 for what we are calling a third-party, either Auxiliary Services or Commercial Property Services. Basically, we want to buy the service to be able to advance.

The Trustees are well aware of the significant Commercial Property work that is going on, not only with Kaka'ako Makai, but with the new acquisition of the Iwilei properties, and just the overall planning. So more Commercial Property supports are needed to manage all of the activities, instead of relying only on in-house personnel.

The second part of that is to secure Auxiliary Services, which are services that can be deployed in a number of contexts. One is in Accounting; so, we're looking for Auxiliary Services that are highly transactional, volume-based, and that rely on the same kinds of skills as Grants.

So, Auxiliary Services are meant to support processing, transactional, systems work that we can deploy in a number of places. They can work in Accounting. They can go to Grants. They can help in Beneficiary Services if there's processing that's needed there. So, the additional funds are being requested out of the core for that kind of third-party services.

I'll stop there, if the Committee has any questions before going on to the non-core adjustment part of this.

Chair Waihe'e recognizes Trustee Akina.

Trustee Akina: Thank you, Chair. I'd like to ask Ka Pouhana a couple of questions about that. In the reclassification of these funds from the severance and retirement benefits, as well as the COBRA insurance - *will there be any adverse impact on former or current employees of OHA?*

Pouhana Hussey: So, all of the reorganization activities included all separation agreements. Any of the reorganization for impacted employees have all been addressed in the reorganization, including any agreements, as well as benefits that were paid. So, whatever that is, it's already accounted for, if you will.

Pouhana Hussey: The reserve also includes an amount that we have for a third-party career and transition assistance, so if impacted employees wanted to access transition services to help in the transition, we have already contracted and engaged a contractor for that. So that reserve that's there already, that's been encumbered, and includes services like that for impacted employees.

Trustee Akina: Thank you.

Chair Waihe'e asks if there are any other questions.

There are no further questions.

re: Core Personnel Reclassification

Trustee Lindsey moves to:

Approve the reclassification of \$300,000, from 52150 Severance & Retirement Program (\$150,000) and 57015 COBRA Health Insurance (\$150,000) to 57110 Services on a Fee Basis (\$300,000) within the FY 2020-2021 (FY21) Reorganization budget, for 3rd party contracting, to address unfilled, authorized positions, and the related operational impacts, processes, and functions.

Vice-Chair Alapa seconds the motion.

Chair Waihe'e asks if there is any discussion.

There is no further discussion.

Chair Waihe'e calls for a **ROLL CALL VOTE**.

MOTION #1							Motion: 1:51 p.m. Vote: 1:52 p.m.
TRUSTEE		1	2	'AE (YES)	A'OLE (NO)	KANALUA (ABSTAIN)	EXCUSED
LEINA'ALA	AHU ISA			X			
DAN	AHUNA			X			
KALEIHIKINA	AKAKA			X			
KELI'I	AKINA			X			
VICE-CHAIR LUANA	ALAPA		2	X			
BRENDON KALEI'ĀINA	LEE			X			
CARMEN HULU	LINDSEY	1		X			
MILILANI	TRASK			X			
CHAIR JOHN	WAIHE'E			X			
TOTAL VOTE COUNT				9	0	0	0

VOTE: [X] UNANIMOUS [] PASSED [] DEFERRED [] FAILED

Chair Waihe'e notes for the record that all members present vote 'AE (YES) and the **MOTION PASSES**.

re: Non-Core Budget Adjustments - Kaka'ako Makai

Trustee Lindsey moves to:

Approve the following budgetary adjustments between expense categories for Kaka'ako Makai in Table 1 below:

Table 1: FY2022 Approved Budgets and RM #22-07 Budget Comparison

Category	Approved Budget	Approved Realignment #1	Approved Realignment #2	Proposed in Action Item RM #22-05	Proposed in Action Item RM #22-07	Adjustments
CONTRACTS	\$ 944,443	\$1,499,443	\$2,106,885	\$5,052,344	\$4,561,123	\$(491,221)
DEBT SERVICE	-	-	-	26,600	26,600	-
EQUIPMENT	243,060	628,060	628,060	628,060	1,175,879	547,819
OVERHEAD	445,285	391,927	391,927	391,927	633,838	241,911
PERSONNEL	102,819	102,819	102,819	102,819	102,819	-
PROGRAM	60,651	60,651	53,209	81,150	82,050	(53,209)
TRAVEL	-	-	-	-	-	-
Total	\$1,796,258	\$2,682,900	\$3,282,900	\$6,282,900	\$6,582,309	\$299,409

Trustee Akaka seconds the motion.

Chair Waihe'e asks if there is any discussion.

There is none.

Chair Waihe'e calls for a **ROLL CALL VOTE**.

MOTION #2							Motion: 1:53 p.m. Vote: 1:53 p.m.
TRUSTEE		1	2	'AE (YES)	A'OLE (NO)	KANALUA (ABSTAIN)	EXCUSED
LEINA'ALA	AHU ISA			X			
DAN	AHUNA			X			
KALEIHIKINA	AKAKA		2	X			
KELI'I	AKINA			X			
VICE-CHAIR LUANA	ALAPA			X			
BRENDON KALEI'AINA	LEE				X		
CARMEN HULU	LINDSEY	1		X			
MILILANI	TRASK			X			
CHAIR JOHN	WAIHE'E			X			
TOTAL VOTE COUNT				8	1	0	0

VOTE: [] UNANIMOUS [X] PASSED [] DEFERRED [] FAILED

Chair Waihe'e notes for the record that EIGHT (8) members vote 'AE (YES), ONE (1) member votes A'OLE (NO), and the **MOTION PASSES**.

V. NEW BUSINESS

D. Workshop: Draft Sponsorship Policy, Processes, Procedures

Chair Waihe'e turns it over to Ka Pouhana Sylvia Hussey.

Pouhana Hussey: Thank you, Chair. Thank you, Trustees. What administration wanted to do was to share some thinking and sketching that has been going on as part of the Ad hoc committee on Grants and Sponsorships.

As we think about this concept of Sponsorships, what we wanted to start with, is this first, what we have called in our Budget, the Beneficiary and Community Investment (Portfolio); and that we make a number of investments in our communities in a number of ways. Primarily through Grants, but we do execute contracts to be able to - that's part of our investment in our communities.

Just for thinking purposes, again, we'd like to think about Grants and in the workshop memo there's a policy definition, working definition, that we want to be able to socialize and think about as we talk about these policies.

Grants; let's think about collaboration. So, we'll talk about Grants and the thinking there is that these are at the organization level. Grants are given to organizations to be able to strengthen organizations, projects, programs, events, and processes that align to our Strategic Plan and our Community, and our Outcomes.

Collaborations – we want to focus on collaborations that impact Community level, as well as, Systems level types of collaborations, and you'll see the examples here that the debt service is a collaboration with Hawaiian Home Lands. The Hawaiian-Focused Charter Schools - the funding that is provided for that is done at a Systems level to affect systems. Any work that we do with Papa Ola Lōkahi and the Native Hawaiian Health Systems.

So, the collaboration space we try to organize, there's a new, sort of box, that we want to call out.

How do we help Native Hawaiian and Advocacy Systems in our Criminal Justice and Social Services Systems?

So, we'd like to think about collaboration in those spaces. As well as - we're familiar with the Education collaboration, but we'd like OHA to think about collaboration in Advocacy systems, particularly Criminal Justice and Social Services.

And then, last but not least, a kind of bucket of investment is called Aid. Aid can be done at the Beneficiary level, as well as the Community level, and when we think about Aid in the way we describe it, our Emergency Financial Assistance is an Aid program at the Beneficiary level.

The Community - Native Hawaiian Legal Corp. contracts that are done for legal services are done at the Community level, but benefit individual beneficiaries.

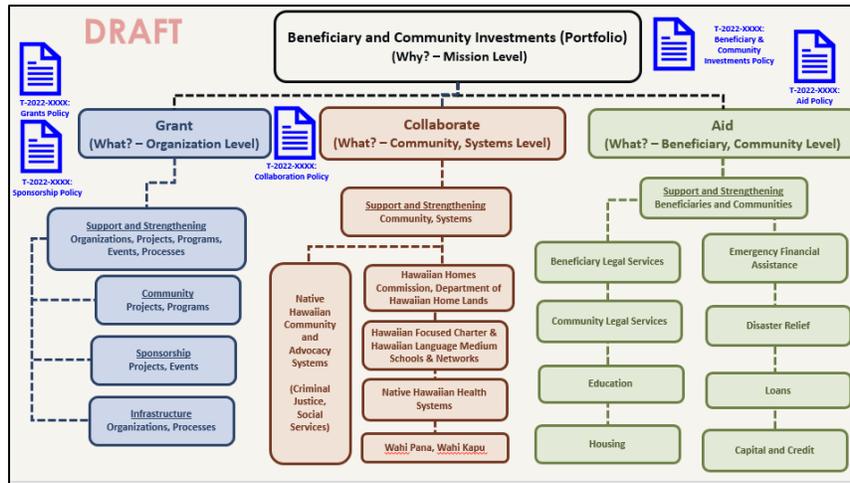
Our Education Scholarship Program is at the Beneficiary level.

Native Hawaiian Revolving Loan Programs are at the Business or Individual level.

So, we're just trying to describe what the Beneficiary and Community Investment Portfolio might look like, all the different buckets.

Pouhana Hussey: Then, as you can see what we would derive are policies, specifically to each of these strands, so that we have a holistic, overarching policy, as well as specific mechanism policies that are there.

So, this is kind of the overall picture that Administration is sketching for us to think about so that when we talk about Sponsorships, you can see where we are in trying to hone-in on some policies.



Pouhana Hussey: So, as it relates to sponsorships, we know that we already sponsor, the 'Ahahui Grants, our Event Sponsorships.

The Board has also approved line-item Sponsorships for Merrie Monarch, 'Aha Pūnana Leo, and the Moanalua Gardens Foundation; so, the Board is very familiar with sponsorships.

The previous Board Sponsorships and other Event Sponsorships, of course, are familiar to the Board, and what Administration wanted to share was - *here's a way of thinking about Sponsorships on a number of levels, for a number of purposes, and then utilize a number of mechanisms.*

The Board may recall that in the budget, the Board approved what was called, *Community Sponsorships*. Sponsorships that are less than \$1,000 and are meant to help communities in very small, but meaningful ways and just a lot quicker in responding to them. Those were the kinds of sponsorships like, a \$200 sponsorship for the 'Ōlelo Hawai'i Contest at the High School or other kinds of meaningful, mission-aligned events, but much smaller and quicker to access by our communities.

This four-tiered model is proposed as a sketch and let's start from the bottom, because that's most familiar, and then go up to the top. At the bottom is what we're calling Kaiāulu Sponsorships; these are sponsorships that would be less than \$10,000. They have Community implications, they're one year, very short term, one and done kinds of things. The process shouldn't be so involved, but enough to be meaningful, to ensure that the sponsorship dollars go to an event-aligned activity.

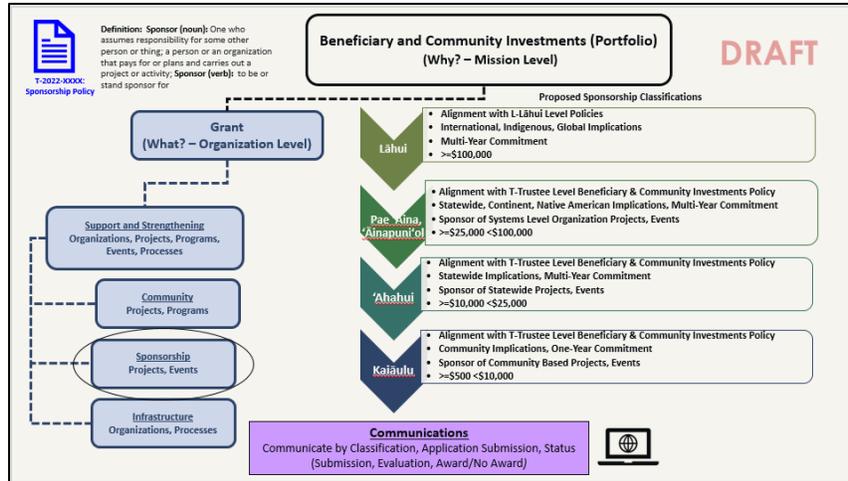
The next one would be 'Ahahui, and these would be, as it is described here, and the next slide we'll talk about some of the examples that might be here. This would be more traditionally what we would envision the 'Ahahui and instead of \$10,000, we would raise it to \$25,000, just for scaling purposes.

Then the next level would be for those - we do sponsor, indigenous, native other kinds. So, the National Congress of American Indians, we have been a sponsor of their annual convention. The National Indian Education Association, the Alaska Federation of Natives, some of these larger Native American

Organizations that we partner with at the Federal level, we have provided sponsorships. Much smaller than these are proposed, mostly in the \$5,000 range. This is a category that we're asking, to call out, and to think about.

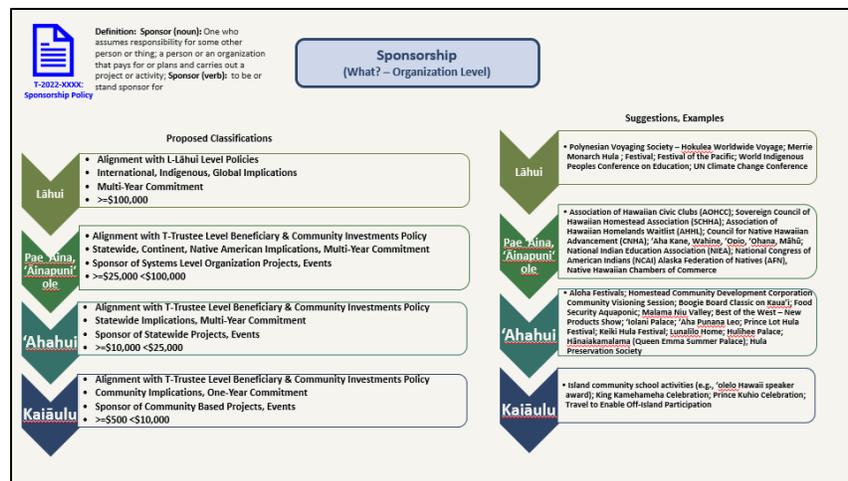
Pouhana Hussey: Then the last category is what we're just labeling Lāhui. So, this is where something like the Festival of the Pacific, Hōkūle'a's Worldwide Voyage, anything that's multi-year, International, has global implications and generally results in more than \$100,000 in sponsorships.

Chair Waihe'e, I was just going to share this with the Committee, and then allow some time for the Committee to provide some feedback. *As to this, does it make sense?*



Pouhana Hussey: The next slide takes the four levels, and then maps across what might some of those sponsorships look like. So, in the Lāhui sponsorship, things like the Polynesian Voyaging Society, multi-year, International, global implications. Festival of the Pacific, Merrie Monarch, that's a Global, International event. The UN Climate Change Conference, the IUCN is an example of an International, Global type event. Each of them is an example - there to suggest what might fit into each of the categories.

All of the sponsorships, regardless of what level, would all come back to the Trustees for approval. Administration would facilitate the aggregation, the vetting and then bring for action to the Board.



Pouhana Hussey: So, again I'll leave it for Trustee's comments or questions.

Chair Waihe'e recognizes Trustee Lee.

Trustee Lee: Thank you, Mr. Chair. Ka Pouhana, this is great. I mean it really is. It maps it all very clearly so that future auditors can't come back and say that we don't have a clear, laid out, roadmap, as to how we're going to deploy our financial aid to our beneficiaries. This is fantastic.

Pouhana Hussey: Thank you, Trustee Lee.

Trustee Lee: Thank you to you and to the Ad-hoc Committee.

Chair Waihe'e recognizes Trustee Lindsey.

Trustee Lindsey: I see that we are giving money out of our Hawaiian realm, like the Native American Indians. When we tried to give \$5,000 to the Tongan Government for the hardship that they were going through, we were questioned by our attorney, that we shouldn't be giving money away that's not Hawaiian. *Can you explain that to me?*

Pouhana Hussey: So, my understanding with the Tongan aid relief, is because the benefit was going specifically to non-beneficiaries, compared to the event sponsorship, that the National Congress of American Indians, the Alaska Federation of Natives, and the National Indian Education Association, these are all entities at the Federal level that carry our federal budgets request when we go in.

For example, the Native Hawaiian Education Program ask of the US Department of Education, the Indian country budget includes our asks, in that, and the Indian country Budget is overseen by the National Congress of American Indians, and that occurs, both in health and in housing, with NAHASDA. Our Indian country friends carry our budgets with them in their budget asks as well. So, supporting those networks, modestly at \$5000, is what has been done in the past, and has worked well for us to maintain good relationships with them.

Chair Waihe'e recognizes Trustee Ahu Isa.

Trustee Ahu Isa: *Ka Pouhana, where would 'Iolani Palace and Bishop Museum fall in that?* I saw CNHA there, but yet we denied their request, I still don't understand what happened with CNHA, but they are listed. First, 'Iolani Palace, I want to find out.

Pouhana Hussey: So 'Iolani Palace has come in as 'Ahahui. If there is an event or actually of late, 'Iolani Palace has been a line-item sponsorship that Administration has put forward for the Board to approve. It's been a modest amount, relatively in the grand scheme, \$15,000. What could be done is a collaboration, I would say in this collaboration column here, what could fit in here also is a collaboration with a community.

For example, sometimes there's property, there's a wahi pana that's there and it's available, and people are trying to preserve it. We can think about, if OHA's role could be about perhaps buying it, holding it, so that it doesn't get tossed away or sold off. But work with the Community in a plan of over five-years, we would eventually turn that over to the Community. Really the Community should be the one to take care of their wahi pana and what is going on there. So that would be an example of a collaboration that would be done with a community.

Pouhana Hussey: In the case of Bishop Museum or even 'Iolani Palace, if they came to us with a specific collaboration. For example, Bishop Museum, asked about the Kalanipu'u Cape and what could be done to help support that, and we had a conversation about that. Collaborations, I would recommend for something bigger, but it would need to be a very, specific project. So, if it's Lunalilo Home, as an example, and how that can broaden more spaces, or more capabilities for kupuna and programming, that would fall into the collaboration realm and we could work with them. Otherwise, Sponsorships is really more event-driven; you have the event, pau. All of which is available for consideration under a broad policy like this.

Trustee Ahu Isa: I guess you have a different style from the other CEO, because they would have the event, and then by sponsoring we would end up buying tables, so the Trustees are there. Like Bishop Museum, 'Iolani Palace, Lunalilo Home, but this way, you're just giving out the grants and *we approve it - or you approve it.*

Pouhana Hussey: So, what we say is the award was made by the Trustees; and when we notify them we say "Congratulations." We will issue the check when you tell us what you're going to use the money for; and you need to provide an application and your W-9, and all of that. So that we can meet all of those requirements, and then we will release the check to them. Then, if it's a collaboration with substantially more dollars, then we would certainly set it up for deliverables, milestones. If we're going to support the building of something, then we're going to want those milestones before we release dollars.

Trustee Ahu Isa: Okay, mahalo.

Chair Waihe'e asks if there are any other questions.

There are no further questions.

Chair Waihe'e: Okay, thank you, Sylvia.

Pouhana Hussey: So, Trustees after this workshop, if there are no questions, then in the workshop materials was an example of the actual policy itself, there was also a flowchart. Generally, the processes to be used for each level. Obviously, the Lāhui level process is much more extended, that's an action item.

The smaller, Kaiāulu ones - they come in, which is great because they can come to the office, talk with the Beneficiary services, gather all the information and then we aggregate it. Then once a month, we can bring it to the Board for approval, because we still have that approval process. Then we can also tell everybody, so it's not a secret, this is how it works. Here's the application, you bring it in, it gets aggregated and then we bring it to the Trustees and then we track budget wise, all of that.

Chair Waihe'e recognizes Vice-Chair Alapa.

Vice-Chair Alapa: She just answered what I was going to ask about. Thanks, Sylvia. I actually wanted to know how soon this can be implemented, because there's a huge event happening on Moloka'i for the Paniolo Rodeo Festival and they're looking at sponsorship of awards. I just had a meeting with them last night, I wanted to know when they could apply for the Kaiāulu sponsorship.

Pouhana Hussey: I would say that policy wise, Administration can list the policy to come before the next RM meeting, and then, once it gets its two readings. But process wise, we could implement it, because the Board has already approved the Kaiāulu awards, the smaller awards, less than \$1,000,

the Board has approved the budget for that. So, Administration could run the process, and then the policy comes to codify that, but the budget has been established for those smaller awards. I guess I'm saying, Trustees, just know, because you have approved the Kaiāulu budgets, Administration will go ahead and operationalize that as the sponsorship policies moving as well.

Vice-Chair Alapa: They were looking at \$2,800. *Does that fall into that particular area?*

Pouhana Hussey: The budget was established for less than \$1,000 for the smaller Kaiāulu awards. Let's think about how we can get the policy as quickly as possible, so we can activate that. *So, I think Chair Waihe'e, the next RM meeting is the 3rd?*

Chair Waihe'e: It is.

Pouhana Hussey: So, Administration can bring forward the Sponsorship Policy documents there, and then the two subsequent Board readings can be done in the month of May.

Vice-Chair Alapa: Okay, their event is June 12th. The Kamehameha Day weekend, so that's why they're having the rodeo to honor Kamehameha, as well as the Paniolo, and continuing the tradition of what they've done for many, many years as Paniolo on Moloka'i, as well as throughout the state.

Pouhana Hussey: *Chair Waihe'e, is there anything else you'd like Administration to follow up with?*

Chair Waihe'e: No, not at the moment.

Chair Waihe'e recognizes Trustee Ahu Isa.

Trustee Ahu Isa: Ka Pouhana, I wanted to express my mahalo to you, for the micro-grants, the mini grants for beneficiary financial aid. All we had before were the micro-loans, and they didn't work, they couldn't qualify. Like the one I was telling you about, the cremation. My brother who's a doctor said that anybody that died from COVID had to be cremated, they had about five bodies, waiting to be cremated and couldn't get the money, and they were Hawaiians. Mahalo for that.

Pouhana Hussey: Trustee Ahu Isa, the Ka Wailele Program, our Emergency Financial Assistance, maybe early February, the programmatic rules were added so that now it covers prescription, as well as funeral costs and things like that. Our beneficiaries should be directed to Hawai'i Community Lending, who is currently operating our Wailele Program to be able to have those needs addressed through that.

Trustee Ahu Isa: Mahalo.

Chair Waihe'e asks if there are any other questions.

There are no other questions.

Chair Waihe'e: Okay, once again, Sylvia, thank you, good job.

VI. ANNOUNCEMENTS

None

VII. ADJOURNMENT

Trustee Akaka moves to adjourn the RM meeting.

Trustee Ahuna seconds the motion.

Chair Waihe'e asks if there is any discussion.

There is zero discussion.

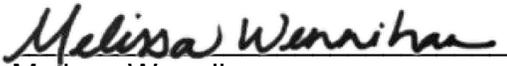
Chair Waihe'e calls for a **ROLL CALL VOTE**.

							2:16 p.m.
TRUSTEE		1	2	'AE (YES)	A'OLE (NO)	KANALUA (ABSTAIN)	EXCUSED
LEINA'ALA	AHU ISA			X			
DAN	AHUNA		2	X			
KALEIHIKINA	AKAKA	1		X			
KELI'I	AKINA			X			
VICE-CHAIR LUANA	ALAPA			X			
BRENDON KALEI'ĀINA	LEE			X			
CARMEN HULU	LINDSEY			X			
MILILANI	TRASK			X			
CHAIR JOHN	WAIHE'E			X			
TOTAL VOTE COUNT				9	0	0	0

VOTE: [X] UNANIMOUS [] PASSED [] DEFERRED [] FAILED

Chair Waihe'e adjourns the RM meeting at 2:16 p.m.

Respectfully submitted,



Melissa Wennihan
Trustee Aide
Committee on Resource Management

As approved by the Committee on Resource Management (RM) on May 3, 2022.



Trustee John Waihe'e, IV
Chair
Committee on Resource Management