



**STATE OF HAWAII  
OFFICE OF HAWAIIAN AFFAIRS  
560 NORTH NIMITZ HIGHWAY, SUITE 200  
HONOLULU, HAWAII 96817**

December 29, 2023

**REQUEST FOR PROPOSAL (RFP) No. COMM 2024-001**

**EVENT PLANNING SERVICES**

**ADDENDUM 3 – Timetable Revisions**

The Proposals Due Date has been extended to Tuesday, January 9, 2024. The dates for OHA’s Proposal Evaluations has been extended to Friday, January 19, 2024 at 4:00 p.m. HST.

Release of Request for Proposals	Tuesday, 11/21/23
Pre-Offer Conference	Thursday, 11/30/23, 10:00 a.m. HST
Due Date to Submit Questions	Friday, 12/08/23, 4:00 p.m. HST
OHA’s Response to Questions	<del>Friday, 12/15/23, 4:00 p.m. HST</del> <b>Tuesday, 12/19/23, 4:00 p.m. HST</b>
Proposals Due Date/Time	<del>Tuesday, 12/26/23, 2:00 p.m. HST</del> <del>Tuesday, January 2, 2024, 2:00 p.m. HST</del> <b>Tuesday, January 9, 2024, 2:00 p.m. HST</b>
Proposal Evaluations	<del>12/27/23 – 01/05/24</del> <del>01/03/24 – 01/12/24</del> <b>01/10/24 – 01/19/24</b>
Offeror’s Presentation/Discussion (if necessary)	TBD
Best and Final Offer (if necessary)	TBD
Notice of Award	January 2024
Contract Start Date	January 2024