



STATE OF HAWAII
OFFICE OF HAWAIIAN AFFAIRS
 560 NORTH NIMITZ HIGHWAY, SUITE 200
 HONOLULU, HAWAII 96817

December 26, 2023

REQUEST FOR PROPOSAL (RFP) No. COMM 2024-001

EVENT PLANNING SERVICES

ADDENDUM 2 – Timetable Revisions

The Proposals Due Date has been extended to Tuesday, January 2, 2024. The dates for OHA’s Proposal Evaluations has been extended to Friday, January 12, 2024 at 4:00 p.m. HST.

Release of Request for Proposals	Tuesday, 11/21/23
Pre-Offer Conference	Thursday, 11/30/23, 10:00 a.m. HST
Due Date to Submit Questions	Friday, 12/08/23, 4:00 p.m. HST
OHA’s Response to Questions	Friday, 12/15/23, 4:00 p.m. HST Tuesday, 12/19/23, 4:00 p.m. HST
Proposals Due Date/Time	Tuesday, 12/26/23, 2:00 p.m. HST Tuesday, January 2, 2024, 2:00 p.m. HST
Proposal Evaluations	12/27/23 – 01/05/24 01/03/24 – 01/12/24
Offeror’s Presentation/Discussion (if necessary)	TBD
Best and Final Offer (if necessary)	TBD
Notice of Award	January 2024
Contract Start Date	January 2024