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**STATE OF HAWAII**  
**OFFICE OF HAWAIIAN AFFAIRS**  
560 NORTH NIMITZ HIGHWAY, SUITE 200  
HONOLULU, HAWAII 96817

November 10, 2022

TO: Interested Parties

FROM: Alison Roney  
Procurement Agent

SUBJECT: Request for Proposal No. OPS 2022-039, Addendum No. 2  
Janitorial and Maintenance Services for the OHA's Honolulu Office

This Addendum No. 2 is to notify interested offers that a second site visit has been scheduled for **Thursday, November 17, 2022 at 10:00 a.m. HST.**

All individuals or firm representatives shall meet at the OHA main lobby located at 560 N. Nimitz Highway, Suite 200, Honolulu, Hawaii 96817. **Please RSVP to Alison Roney at [proposals@oha.org](mailto:proposals@oha.org) by 2:00 p.m. HST, Tuesday, November 15, 2022** if you will be attending the site inspection. If you are running late, please contact Alison Roney at (808) 594-1913.

We are requesting all Offerors who plan to attend the site visit take required measures that adhere to the following: wear a face covering, stay at least six (6) feet apart from other people, and limit attendance to only one (1) representative per vendor. In the event that more than ten (10) persons respond to attend the site visit, a third site visit will be scheduled and the date and time will be made available to those who still wish to attend.

If you have any questions please contact Alison Roney, RFP Coordinator at [proposals@oha.org](mailto:proposals@oha.org).