



**STATE OF HAWAII
OFFICE OF HAWAIIAN AFFAIRS
560 NORTH NIMITZ HIGHWAY, SUITE 200
HONOLULU, HAWAII 96817**

October 29, 2021

REQUEST FOR QUOTES (RFQ) NO. HR 2022-010

CAREER TRANSITION SERVICES

ADDENDUM 2

Question #1:

Please define the meaning of spousal/family support.

Answer #1:

To the extent possible, provide opportunities for the employee to involve their spouse and/or family in outplacement services. When appropriate, this could include involving the spouse and/or family in early discussions on what career transition services are available and decisions regarding the search for a new position.

Question #2:

Please confirm the length of time for outplacement services, per individual.

Answer #2:

November 30, 2021 through and including June 30, 2022.

Question #3:

Will the proposed rate be inclusive for all 35 employees whether they utilize services or not?

Answer #3:

The Offeror shall provide a quote with a list of proposed service options as specified in the Scope of Work, along with either an hourly rate for each service option or a package rate (per employee). NOTE: If quoting a package rate, Offeror will also include the average quantity of hours needed (per employee) to provide those packaged services. Payment will be made based on the services rendered.