



**STATE OF HAWAII  
OFFICE OF HAWAIIAN AFFAIRS  
560 NORTH NIMITZ HIGHWAY, SUITE 200  
HONOLULU, HAWAII 96817**

October 13, 2017

**REQUEST FOR QUOTE (RFQ) NO. NLK 2018-06**

Native Hawaiian Plant Rental and Maintenance Service

**ADDENDUM 1**

1. Scope Of Service:

Additional Requirements

In addition to the current Scope of Service shall include, but not limited to:

1. Plants shall include appropriate baskets (ie; wicker, lauhala etc.).
2. Plants shall include water proof liners conducive for indoor offices to prevent water or soiling of carpets or tile (ie; planter saucers).
3. Plants shall include plant identification tags per plant.
4. An initial inventory report shall be required upon award. In addition, Offeror shall include a quarterly inventory report to the Contract Coordinator.
5. To be included, the following size and count of Native Hawaiian Plants:
  - a. 7 Small (1 gallon or smaller)
  - b. 11 Medium (3 - 5 gallon)
  - c. 18 Large (7 - 10 gallon)Total : 36 plants

Question: Are the ceramic planters owned by the OHA or does the Offeror include in quote?  
Answer: *The 4 ceramic planters located in the Board of Trustee office lobby does belong to the OHA. Plants to be placed in ceramic pots to be included in quote.*