



**STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Strategy and Implementation - Economic and Business Resilience
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods and/or services: Deposit-backed loan pilot program for first-time, Hawai'i resident Native Hawaiian homebuyers who qualify for a residential mortgage with American Savings Bank (ASB).

2. Vendor/Contractor/Service Provider: American Savings Bank	3. Amount of Request: \$ 1,500,000
4. Term of Contract From: 12/15/2024 To: 11/30/2025	5. Prior SPO-007, Procurement Exemption (PE):

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means: This is a pilot program with ASB for OHA to refer Native Hawaiians who are first-time, Hawai'i resident first-time homebuyers into an affiliate program to provide those who qualify with favorable financing terms. OHA is seeking to partner with ASB on a pilot affinity program to direct homeownership support to Native Hawaiians in a novel approach and as a test case for future expansion that could include other financial institutions. The OHA Board of Trustees (BOT) approved the pilot program with ASB at a public board meeting, via Action Item RM#24-25 on 6/19/2024.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: OHA Administration reviewed a proposal by ASB and presented it to the BOT, which approved the program with ASB on 6/19/2024.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Poni Askew	S&I - Economic and Business Resilience	808-807-2952	ponia@oha.org

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided above is, to the best of my knowledge, true and correct.**



Department Head Signature

Dec 2, 2024

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date