STATE OF HAWAI‘I
OFFICE OF HAWAIIAN AFFAIRS
560 N. NIMITZ HIGHWAY, SUITE 200
(In-Person Meeting)

The OHA Board of Trustees meeting can be viewed and observed via livestream on OHA's website at www.oha.org/livestream or listened by phone: (213) 338-8477.
A physical meeting location open to the general public will be available at the
A physical meeting location open to the general public will be available at 560 N. Nimitz Hwy., Suite 200, Honolulu HI 96817.
This meeting can be viewed at:
https://www.youtube.com/live/1iYQTSTCNFc?si=G26TrJBje5WKI8kU

Minutes of the
BOARD OF TRUSTEES MEETING
MINUTES
August 28, 2025
10:00 a.m.

ATTENDANCE:
Chairperson Kaiali‘i Kahele
Vice Chair Keoni Souza
Chair Emerita Carmen Lindsey
Trustee Dan Ahuna
Trustee Kaleihikina Akaka
Trustee Luana Alapa
Trustee Brickwood Galuteria
Trustee John Waihe‘e IV

ADMINISTRATION:
Stacy Ferreira, CEO
Everett Ohta, General Counsel
Kapono K., External Counsel
Hailama Farden, Dir. Hawaiian Cultural Affairs
Ryan Lee, Investment Manager
Bill Brennan, Dir. of Communications
Sandra Stancil, EA
Daniel Santos, IT
Arlene Aguinaldo, IT

BOT STAFF:
Summer Sylva, Chief of Staff (COS)
Alena Auyoung, Deputy COS
Lehua Itokazu, Board Secretary
Pohailani Kealoha, Trustee Aide
Kaui Robello, Trustee Aide
Richelle Kim, Trustee Aide
Pohai Ryan, Trustee Aide
LeiAnn Durrant, Trustee Aide
Kyla Hee, Secretary
Mark Watanabe, Trustee Aide
Nathan Takeuchi, Trustee Aide

Call to Order (2:10 | 10:11 am)

Chair Kaiali‘i Kahele Calls the Board of Trustees Meeting to order for Thursday, August 28 2025 at 10:11 a.m. Board Secretary, please do a roll call.

MEMBERS			Present	Notes
TRUSTEE	DAN	**AHUNA**	X	
TRUSTEE	KALEI	**AKAKA**	X	
TRUSTEE	KELI‘I	**AKINA**		excused
TRUSTEE	LUANA	**ALAPA**		Joins mtg at 10:14 am
TRUSTEE	BRICKWOOD	**GALUTERIA**	X	
TRUSTEE	CARMEN “HULU”	**LINDSEY**	X	
TRUSTEE	KEONI	**SOUZA**	X	
TRUSTEE	JOHN	**WAIHE‘E**	X	
CHAIRPERSON	KAIALI‘I	**KAHELE**	X	
			7	

At the Call to Order, **SEVEN (7)** Trustees are PRESENT, thereby constituting a quorum.

Chair Kaiali‘i Kahele This meeting can be viewed via live stream on all his website at www.oha.org/livestream For those joining us on Zoom to testify or listen, please note that we are using the webinar platform rather than the standard Zoom meeting format. As an attendee, you will be able to watch and listen to the proceedings. If you wish to testify on a specific agenda item, please follow these steps:

1. Raise your hand to indicate that you would like to speak.
2. We will change your status from attendee to panelist when it is your turn. This may take a few seconds, so we appreciate your patience.
3. As a panelist, you will have the option to turn on your camera and unmute yourself to provide testimony.
4. Once you have finished testifying, please mute yourself, and you will be returned to attendee status.

In addition to this, I would like to remind everyone to please silence your cell" this meeting is being conducted in compliance with HRS Chapter 92, OHA Bylaws, and Robert's Rules of Order for Small Boards, as modified by applicable statutes and rules. A few reminders as we begin:

- Trustees must be recognized by the Chair before speaking.
- Members may raise a hand instead of standing when seeking to obtain the floor and may remain seated while making motions or speaking.
- Motions need not be seconded.
- Public testimony will be called on each agenda item and limited to five minutes per speaker.
- Chair may fully participate in discussion and vote.

I would like to recognize our Ka Pouhana, Stacy Ferreira. Stacy, would you like to introduce any administrative staff that are with us today?

Stacy Ferreira, Ka Pouhana Introduces staff atteding today’s meeting.

Chair Kahele Thanks everyone for coming in to attend this unscheduled meeting.

(4:33 | 10:15 am)

Unfinished Business

Revisions to the Office of Hawaiian Affairs Board of Trustees Executive Policy Manual (Updated as of May 31, 2025), relating to Trustee Duties, Responsibilities, and Conduct-including Delegation of Authority (Signatory, Operational, and Disbursements) and Trustee-Administration Interaction Policy; Administrative Processes-including Work Plans, Planning, Programming, and Budgeting System; Biennium Budget Realignments and Adjustments; Executive Session Briefings on Internal Investigations; and other miscellaneous revisions to ensure consistency and clarity. ***(1st reading)***

Chair Kahele *summarized.* Explains one of the differences between last week's version and this week's version is Everett went back through the the previous version and made a bunch of little changes here and there and, and a couple of section additions to the the manual. He would like to give General Counsel to speak on some of these items.

Approve revisions to the Office of Hawaiian Affairs Board of Trustees Executive Policy Manual (Updated as of May 31, 2025), relating to Trustee Duties, Responsibilities, and Conduct-including Delegation of Authority (Signatory, Operational, and Disbursements) and Trustee-Administration Interaction Policy; Administrative Processes-including Work Plans, Planning, Programming, and Budgeting System; Biennium Budget Realignments and Adjustments; Executive Session Briefings on Internal Investigations; and other miscellaneous revisions to ensure consistency and clarity, as set forth in Attachment A.

Vice Chair Souza moves the motion.

Everett Ohta, General Counsel *summarized.* Administration explained that they are present to walk through the proposed revisions, which were developed by the office with support from the legal office administrator, Stephanie Jones. Additional cleanup revisions were incorporated into the redline version by Chair Kahele's office, with special thanks given to Elena for her work. Many of the revisions are technical or cleanup in nature and scattered throughout the Executive Policy Manual. Administration noted that they are available to answer questions as they arise. The revisions also include changes previously discussed at last week's Board of Trustees meeting, with further updates now presented for consideration. The Board will proceed by reviewing the manual from the beginning.

Chair Kahele summarized. Explains anything new from last week will be in red and that is what will cover today.

(9:45 | 10:20 am)
Discussion takes place.

(1:46:47 | 11:56 am)
Vice Chair Souza asks to modify his earlier motion.

I would like to approve the revisions to the Excutive Policy Manual (EPM) as orally amended.

Chair Kahele verbally asks all Trustees present if they are comfortable to move this action orally or do they need to see it verbatim?
No Trustees object.

11:56 a.m. Vice Chair Souza moves to approve the revisions to the Excutive Policy Manual (EPM) as orally amended.						
Vote: 11:58 a.m.	**1**	**2**	**'AE (YES)**	**'A'OLE (NO)**	**KANALUA (ABSTAIN)**	**EXCUSED**
TRUSTEE DAN AHUNA			**X**			
TRUSTEE KALEI AKAKA			**X**			
TRUSTEE KELI'I AKINA						**X**
TRUSTEE LUANA ALAPA			**X**			
TRUSTEE BRICKWOOD GALUTERIA			**X**			
CHAIRPERSON HULU LINDSEY			**X**			
TRUSTEE J. KEONI SOUZA	**X**		**X**			
TRUSTEE JOHN WAIHE'E			**X**			
CHAIR KAIALI'I KAHELE			**X**			
TOTAL VOTE COUNT			**8**			
MOTION: [] UNANIMOUS [X] PASSED [ ] DEFERRED [ ] FAILED **Motion passes with EIGHT (8) Yes votes, Zero (0) No votes**						

(1:48:24 | 11:58 am)
Action Item BOT #25-11: Revisions to the Office of Hawaiian Affairs Board of Trustees Bylaws (Updated as of March 20, 2025) to establish an optional Board Legal Counsel position under Article XIV (Board of Trustees Staff) to serve as a full-time, in-house legal advisor and resource to the Board of Trustees exclusively, and other miscellaneous revisions to ensure consistency and clarity. (1st reading)

Vice Chair Souza moves the motion.

Discussion takes place at 11:59 am among the Trustees.

11:58 am Vice Chair Souza moves to Approve revisions to the Office of Hawaiian Affairs Board of Trustees Bylaws (Updated as of March 20, 2025) to establish an optional Board Legal Counsel position under Article XIV (Board of Trustees Staff) to serve as a full-time, in-house legal advisor and resource to the Board of Trustees exclusively, and other miscellaneous revisions to ensure consistency and clarity, as set forth in Attachment A.						
Vote: 12:06 p.m.	**1**	**2**	**'AE (YES)**	**'A'OLE (NO)**	**KANALUA (ABSTAIN)**	**EXCUSED**

TRUSTEE DAN AHUNA			**X**			
TRUSTEE KALEI AKAKA			**X**			
TRUSTEE KELI‘I AKINA						**X**
TRUSTEE LUANA ALAPA			**X**			
TRUSTEE BRICKWOOD GALUTERIA			**X**			
CHAIRPERSON HULU LINDSEY			**X**			
TRUSTEE J. KEONI SOUZA			**X**			
TRUSTEE JOHN WAIHE‘E			**X**			
CHAIR KAIALI‘I KAHELE			**X**			
TOTAL VOTE COUNT			**8**			
MOTION: [] UNANIMOUS [X] PASSED [ ] DEFERRED [ ] FAILED **Motion passes with EIGHT (8) Yes votes, Zero (0) No votes**						

(1:56:57 | 12:07 pm)
Community Concerns and Celebrations

Raymond Sin *summarized.* I am new to Hawai‘i, stationed at Pearl Harbor, and formerly a high school teacher in Las Vegas. My teaching philosophy has always been to “seek to understand before being understood,” and I want to share both what I have learned here and my appreciation for Hawaiian culture. Since arriving, I have studied Hawaiian history and philosophy, including the concepts of ho‘opono (righteousness, balance, harmony) and the Aloha Spirit Law, which has been part of Hawai‘i’s statutes since 1986. I see the Board of Trustees as leaders, much like a council or round table, guiding with wisdom for the people. From my studies and conversations with educators, I have learned the importance of civic engagement and digital literacy for Hawai‘i’s future. I also admire how Hawaiian values align with universal teachings from great philosophers, reminding us of the balance between flexibility, justice, and truth. For me, Aloha means hearing what is not said, seeing what cannot be seen, and striving for harmony and righteousness. Mahalo for allowing me the time to share my reflections.

(2:02:33 | 12:12 pm)
Announcements

Chair Kahele the Next Board meeting will be on September 4, 2025 and we have standing committee meetings also. Our Chair Emerita representing the Office of Hawaiian Affairs and the Hawaii Fest Pack Commission, but also the state of Hawaii in New Caledonia at the Council of Pacific Arts and Culture.

(2:05:46 | 12:15 pm)
Adjournment

Vice Chair Souza moves to adjourn the Board meeting.

Adjournment – vote at							
TRUSTEE		**1**	**2**	**'AE (YES)**	**A'OLE (NO)**	**KANALUA (ABSTAIN)**	**EXCUSED**
DAN	**AHUNA**			**X**			
KALEI	**AKAKA**			**X**			
KELI'I	**AKINA**						**X**
LUANA	**ALAPA**			**X**			
BRICKWOOD	**GALUTERIA**			**X**			
CARMEN HULU	**LINDSEY**	**X**		**X**			
KEONI	**SOUZA**			**X**			
JOHN	**WAIHE'E**			**X**			
CHAIR KAIALI'I	**KAHELE**			**X**			
TOTAL VOTE COUNT				**8**			

Chair Kahele Adjourns the Board of Trustees meeting at 12:16 p.m.

Respectfully submitted,

Lehua Itokazu
Board Secretary

As approved by the Board of Trustees on October 16, 2025

Kaiali'i Kahele
Chairperson, Board of Trustees