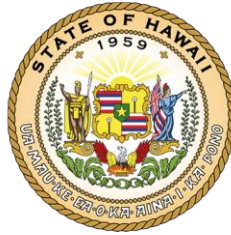


Luana Alapa - *Chairperson*
John D. Waihee IV - *Vice Chair*

MEMBERS

Dan Ahuna
Kaleihikina Akaka
Keli'i Akina, Ph.D.
Brickwood Galuteria
Kaiali'i Kahele
Carmen "Hulu" Lindsey
Keoni Souza



Phone: (808) 594-1888
Fax: (808) 594-1868

OFFICE OF HAWAIIAN AFFAIRS

KE'ENA KULEANA HAWAI'I

BUDGET AND FINANCE COMMITTEE

560 N. Nimitz Hwy., Suite 200
Honolulu, HI 96817

MEETING OF THE COMMITTEE ON BUDGET AND FINANCE (BF)
INFORMATIONAL BUDGET BRIEFINGS

DATE: Monday, June 2, 2025
TIME(S): 10 AM
PLACE: Remote Meeting by Interactive Zoom
Virtual Meetings Conference Technology and
In-person Meeting at OHA Maui Ola Boardroom
Nā Lama Kukui, 560 N. Nimitz Hwy., Honolulu, HI. 96817
viewable at <https://www.oha.org/livestream> OR
Listen by phone: (213) 338-8477
Webinar ID: [86945346580](https://us06web.zoom.us/j/86945346580)

This meeting can be viewed via livestream on OHA's website at www.oha.org/livestream or listened to by phone using the call-in information above. A physical meeting location, open to members of the public who would like to provide oral testimony or view the meeting, will be available at 560 N. Nimitz Hwy., Suite 200, Honolulu, HI 96817.

The Office of Hawaiian Affairs Board of Trustees (BOT) Committee on Budget and Finance (B&F) will be holding a series of informational briefings to review the proposed Fiscal Year (FY) 2026 and FY2027 Biennium Budget. These briefings are designed to support informed decision-making by the BOT and provide OHA's executive leadership team, department heads, division directors, and appropriate support staff with an opportunity to present and discuss their budget requests for the upcoming biennium.

AGENDA

I. Call to Order

A. Presentation by Administration: Revised OHA Biennium Budget for Fiscal Year 2026 and Fiscal Year 2027 – status update following the budget briefings held May 14 – 27.*

Webinar ID [869 4534 6580](https://us06web.zoom.us/j/86945346580) and oral testimony online can be given using the link:

<https://us06web.zoom.us/j/86945346580>

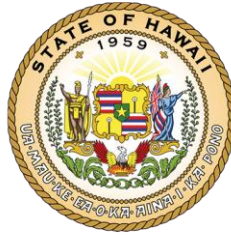
II. Adjournment

If you need an auxiliary aid/service or other accommodation due to a disability, please contact Everett Ohta at 808-594-1988 or by email at everetto@oha.org as soon as possible. Requests made as early as possible have a greater likelihood of being fulfilled. Upon request, this notice is available in alternate/accessible formats.

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John D. Waihee IV - *Vice Chair*

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In the event that the livestream public broadcast is interrupted and cannot be restored, the meeting may continue as audio-only through the phone number and Webinar ID provided at the beginning of this agenda.

Meeting recordings will be made available on OHA's website

<https://www.oha.org/about/leadership/board-of-trustees/> as soon as practicable after the meeting.

Public Testimony will be called for each agenda item and must be limited to matters listed on the meeting agenda. Hawai'i Revised Statutes, Chapter 92, Public Agency Meetings and Records, prohibits Board members from discussing or taking action on matters not listed on the meeting agenda.

*Document(s) associated with this agenda item are anticipated to be included in the board packet for this meeting. The board packet will be available for the public to inspect at OHA's main office located at 560 N. Nimitz Hwy., Suite 200, Honolulu, HI 96817, OHA's neighbor island offices, and on OHA's website <https://www.oha.org/bf> no later than two business days before the meeting. The 72 Hour rule, pursuant to OHA BOT Operations Manual, Section 49, shall be waived for distribution of new committee materials.

Testimony can be provided to the Board of Trustees either as: (1) **written testimony** or (2) live, oral testimony online or at the physical meeting location during the remote meeting.

- (1) Persons wishing to provide **written testimony** on items listed on the agenda should submit testimony via **email** to botmeetings@oha.org or via **postal mail** to Office of Hawaiian Affairs, Attn: Board of Trustees Meeting Testimony, 560 N. Nimitz Hwy., Suite 200, Honolulu, HI 96817.

Testimony is requested to be received at least twenty-four hours prior to the scheduled meeting to allow board members with sufficient time to review the testimony before the meeting.

Please note that all written testimony will be posted on OHA's meeting website. Please omit or redact any personal information (e.g., name, email address, phone number, home address, or materials) that you do not want to be disclosed publicly online

- (2) Persons wishing to provide **oral testimony online** during the remote meeting, please refer to the date-specific meeting links provided for in the Agenda above. If you are unable to link directly, please copy and paste the link into your web browser.

To provide oral testimony online, you will need:

- (1) a computer or mobile device to connect to the virtual meeting;
- (2) internet access; and
- (3) a microphone to provide oral testimony.

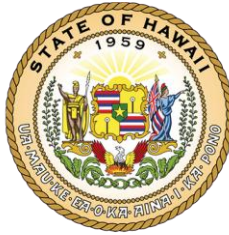
Persons wishing to provide **oral testimony at the physical meeting location** can sign up the day-of the meeting at the physical meeting location.

Once your oral testimony is completed, you may be asked to disconnect from the meeting. If you willfully

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disrupt the meeting or do not disconnect on your own, support staff will remove you from the Zoom meeting.

You can continue to view the remainder of the meeting on the livestream or by telephone, as provided at the beginning of this agenda.

Oral testimony online or at a physical meeting location will be limited to five (5) minutes. Oral testimony by telephone/landline **will not** be accepted at this time.

A handwritten signature in black ink, appearing to read 'Luana Alapa', is written over a horizontal line.

Trustee Luana Alapa

05/27/2025

Date

MEETING OF THE COMMITTEE ON BUDGET AND FINANCE (BF)
INFORMATIONAL BUDGET BRIEFINGS

DATE: Monday, June 2, 2025

TIME: 10 AM

AGENDA

A. Topic: Revised Biennium Budget Presentation for the Total OHA Operating Budget (FY26 & FY27) Presenters: CEO Stacy Ferreira and CFO Ramona Hinck*

PRESENTATION ATTACHMENT

**SEE NEXT PAGE*

Recommendation to Balance the OHA FY26-27 Biennium Budget

OHA Operations

	FY26	FY27
Spending Limit (4.4%)	\$49,436,652	\$51,598,221
Spending Limit (5%)	\$51,936,652	\$54,098,221
4/30/25 Total Budget Request	\$46,850,825	\$48,268,010
4/30/25 Budget Surplus/(Deficit)	\$2,585,827	\$3,330,211
6/02/25 Addl Budget Requests	\$5,646,806	\$4,232,187
6/02/25 Non-OHA CIP Request	\$2,550,000	\$2,375,000
6/02/25 Request Total	\$52,497,631	\$55,245,309
6/02/25 Surplus/(Deficit at 4.4%)	(\$3,060,979)	(\$3,647,088)
6/02/25 Surplus/(Deficit at 5%)	(\$560,979)	(\$1,147,088)

To Achieve a Balanced Budget:

1. Remove Non-OHA Asset CIP from OHA operational expenses and budget separately as discretionary grants-in-aid if deemed allowable by BOT
 2. Raise the spend limit from 4.4% to 5% which adds \$2.5M to each FY
 3. Reduce/Defer Spend: FY26 (\$560,979) & FY27 (\$1,147,088) by 5/16
- Meets June 30, 2025 BF & BOT Ratification Deadlines

Grants-In-Aid: Non-OHA Asset CIP

	FY26	FY27
Kawanānako Gym & Hall Renovation	\$1,750,000	\$1,750,000
Kāneʻiolouma Heiau Renovation	\$500,000	\$500,000
Kāneʻiolouma Heiau - Kiʻi Purchase	\$50,000	\$0
Ulu Aʻe Learning Center Expansion	\$250,000	\$125,00
6/02/25 Non-OHA CIP Request Total	\$2,550,000	\$2,375,000

Grants-In-Aid: Non-OHA Assets

- Separating out the CIP funding requests allows BOT to have a stand-alone budget discussion and prevents any delays in the ratification of OHA's Operational Budget
- Mitigate Agency Risk & Liability and Ensures Fairness & Transparency
 - Allows BOT time for policy and process review, discussion, development and decision making
 - Allows BOT time for CIP project due diligence, review, discussion and decision making. Identifying a source of funding
- No deadline for a separate AI

PERSONNEL SUMMARY TOTAL - DRAFT

PREPARED DATE: 5/28/25

Table 1. PRELIMINARY FY26 PERSONNEL SUMMARY TOTAL

Adjusted for Salary Figures from the Ad Hoc Salary Committee Report										
FUNDING	FUND SOURCE	FY26 Headcount (Original)	FY26 PERSONNEL (Original Request - incl. 7% vacancy)	FY26 Headcount v6.2.25	FY26 PERSONNEL - SCENARIO 1. Personnel - Fully Loaded	Incr/(Decr) vs FY26 Original	FY26 - SCENARIO 2. Personnel - Incl. Vacancy Fill Rate)	Incr/(Decr) vs FY26 Original	FY26 - SCENARIO 3. Personnel - Incl. Vacancy Fill Rate, Vacancy Rate)	Incr/(Decr) vs FY26 Original
					FY26 - 100% in place		Vacancy Fill Rate Applied		Vacancy Fill Rate Applied and 10% Vacancy	
930	CORE		19,447,862.00	153	22,349,627.04	2,901,765.04	21,475,116.00	2,027,254.00	19,914,192.00	466,330.00
938	KM		106,467.00	1	122,679.77	16,212.77	122,695.00	16,228.00	122,695.00	16,228.00
939	NLK		-	1	119,638.12	119,638.12	89,730.00	89,730.00	89,730.00	89,730.00
200	HLID		120,724.00	1	144,178.95	23,454.95	144,196.00	23,472.00	144,196.00	23,472.00
202	NHRLF		623,128.00	5	667,172.07	44,044.07	623,249.00	121.00	623,249.00	121.00
902	NHTF		402,443.00	2	484,905.42	82,462.42	465,994.00	63,551.00	465,994.00	63,551.00
	FY26 TOTAL	156	\$ 20,700,624.00	163	\$ 23,888,201.37	\$ 3,187,577.37	\$ 22,920,980.00	\$ 2,220,356.00	\$ 21,360,056.00	\$ 659,432.00

NOTE: FY26 Personnel - Adjusted Salary, applied:

1) Vacancy Fill Rate and 2) Vacancy Rate (excl. Trustee Office, staff in 2100 CEO, 2200 COO, 3100 CFO, 4410 HLID, 4420 NHRLF, 8210 KM, 8220 NLK, NHTF, all others 10%)

Table 2. PRELIMINARY FY27 PERSONNEL SUMMARY TOTAL

Adjusted for Salary Figures from the Ad Hoc Salary Committee Report										
FUNDING	FUND SOURCE	FY27 Headcount (Original)	FY27 PERSONNEL (Original Request - 100% fully loaded)	FY27 Headcount v6.2.25	FY27 PERSONNEL - SCENARIO 1. Personnel - Fully Loaded	Incr/(Decr) vs FY27 Original	FY27 - SCENARIO 2. Personnel - Fully Loaded and +3% or 5% Salary Adjustment	Incr/(Decr) vs FY27 Original	FY27 - SCENARIO 3. Personnel - Fully Loaded and +3% or 5% Salary Adjustment and Vacancy Rate)	Incr/(Decr) vs FY27 Original
					FY27 - 100% in place		1) 100% in-place and 2) +5% Trustees, +3% others, CEO - subj to BOT		1) 100% in-place and 2) +5% Trustees, +3% others, CEO - subj to BOT, and 3) 10% vacancy rate	
930	CORE		21,970,899.00	153	22,349,627.04	378,728.04	23,039,092.00	1,068,193.00	21,347,450.00	(623,449.00)
938	KM		111,805.00	1	122,679.77	10,874.77	126,374.00	14,569.00	126,374.00	14,569.00
939	NLK		122,137.00	1	119,638.12	(2,498.88)	123,237.00	1,100.00	123,237.00	1,100.00
200	HLID		-	1	-	-	-	-	-	-
202	NHRLF		667,466.00	5	667,172.07	(293.93)	687,225.00	19,759.00	687,225.00	19,759.00
902	NHTF		422,583.00	2	484,905.42	62,322.42	499,469.00	76,886.00	499,469.00	76,886.00
	FY27 TOTAL	156	\$ 23,294,890.00	163	\$ 23,744,022.43	\$ 449,132.43	\$ 24,475,397.00	\$ 1,180,507.00	\$ 22,783,755.00	\$ (511,135.00)

NOTE: FY27 Personnel applied: 1) Salary Adjustment: Trustees 5%, CEO 0%, all others 3%; 2) Vacancy Rate (excl. Trustee Office, staff in 2100 CEO, 2200 COO, 3100 CFO, 4410 HLID, 4420 NHRLF, 8210 KM, 8220 NLK, all others 10%)