



Fiscal Biennium 2018-19
Letter of Interest Solicitation LOI 18-01
Deadline: March 31, 2017 4:00 p.m. HST

Background

The Office of Hawaiian Affairs (OHA) was established in 1978 as a government agency responsible for improving the well-being of Native Hawaiians. OHA's strategic plan recognizes that it can maximize its impact for Hawaiians by prioritizing its efforts in a few key areas, rather than broadly dispersing its resources. In the area of Education, OHA strives to assist Native Hawaiians to exceed education standards. OHA has been a consistent supporter of Hawaiian-focused charter schools, providing Legislative advocacy, programmatic support, and grant funding. Since 2005, OHA has provided approximately \$18.6 million in funding to Hawaiian-focused public charter schools.

Purpose

The purpose of this letter of interest solicitation is to seek qualified applicants to serve as a fiscal sponsor and programmatic coordinator for Hawaiian-focused charter schools.

Service Goals

The goal of these services is to administer funding, facilitate reporting, coordinate OHA site visits, coordinate annual conference and inter-school collaboration activities, and implement initiatives to increase the capacity of each of the schools.

Funding Amounts and Period of Availability

Subject to the availability of funds, \$1,500,000 in OHA trust funds and State general funds is available for each year from July 1, 2017 to June 30, 2018 (for School Year 2017-18) and from July 1, 2018 to June 30, 2019 (for School Year 2018-19). The total funding available for the two-year period is \$3,000,000. A two-year extension may be granted for School Years 2019-20 and 2020-21 funding contingent upon satisfactory performance during School Years 2017-18 and 2018-19.

Allocations of funding for each school will be based on a pre-determined formula that will be provided by OHA. A maximum of \$200,000 per year can be used for administrative costs and costs associated with the annual conference and interschool collaboration activities.

Eligibility

Letters of interest will be considered from Hawai'i government agencies and tax-exempt non-profit organizations registered to do business in the State of Hawai'i.

Letter of Interest Instructions

Your Letter of Interest should include the following:

1. Name of organization, address, contact name and title, phone number and email address.
2. Mission and brief description of your organization.
3. Your organization's annual operating budget and a brief description of the types of funding your organization receives.
4. A brief description of your experience working with Hawaiian-focused charter schools.

Additional documents required to be submitted with your Letter of Interest:

1. IRS Letter of Determination verifying tax-exempt non-profit status. If applying as a government agency, submit a letter signed by the organization's authorized representative stating that applicant is a government agency.
2. Certificate of Vendor Compliance issued by the State of Hawai'i. To obtain this document, applicants must register with Hawaii Compliance Express online at <http://vendors.ehawaii.gov>. This Certificate must be current within three (3) months of the application deadline.

Submission Instructions:

- All Letters of Interest must be submitted electronically in Word or PDF format to Misti Pali-Oriol, Grants Specialist via email at mistip@oha.org.
- Letters of Interest should not exceed two (2) pages. Additional required documents do not count toward the 2-page limit.

Grants Process and Deadlines

Friday, March 31, 2017 – Deadline to submit letters of interest.

Monday, April 10, 2017 – Qualifying organizations will receive an invitation to apply.

Friday, May 12, 2017 – Completed applications due.

Wednesday, May 31, 2017 - Grant award announced.

For questions, contact Misti Pali-Oriol (mistip@oha.org, 594-0243)

This solicitation may be cancelled and any or all Letters of Interest and/or applications may be rejected in whole or in part, when it is determined to be in the best interest of OHA.